

**CALIFORNIA COASTAL COMMISSION****APPLICATION FOR EMERGENCY PERMIT**

PLEASE NOTE: If immediate action is allowed under Public Resources Code Section 30611, contact your [District Office](#) within three days (72 hours) of the disaster or discovery of the danger, whichever occurs first, for authorization to conduct emergency action, then submit the required information and attachments below within seven days of taking emergency action.

If immediate action is not allowed under Public Resources Code, Section 30611 this application **must** be submitted in writing to the [District Office](#) and an emergency permit issued before any work may commence.

For more information, see California Code of Regulations, Title 14, sections 13138 to 13144.

1. Date/Time: \_\_\_\_\_ Request            in person        by phone        by email

2. **CONTACT INFORMATION**

Property Owner

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Authorized Representative

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Contractor

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

3. **Location of Emergency Work**, including street address and Assessor's Parcel Number (APN):

Attach additional pages as needed for the following:

4. Nature and cause of emergency.
5. The circumstances during the emergency that appeared to justify the course(s) of action taken, including the probable consequences of failing to take action.
6. Construction method and a detailed description of preventive work requested (e.g., rip-rap, bulkhead, etc.) including plans or drawings if available.
7. Timing of emergency work (estimate as to when work will be performed – generally a period of 24 to 72 hours after the emergency occurrence).

#### **REQUIRED ATTACHMENTS**

8. Evidence of applicant's interest in property on which emergency work is to be performed (e.g. property tax bill).
9. Site plan showing proposed and existing development on the subject parcel.
10. Vicinity map (road map) with location of project site marked. For rural areas, please also provide a parcel map.
11. An **application fee of \$1,528** (as of July 1, 2024). The emergency application fee is credited toward the follow-up permit application fee.

#### **SUPPLEMENTAL ATTACHMENTS**

Please provide, as available:

12. Evidence of approval by local planning department.
13. Documentation of the emergency, including photographs.
14. Plans or drawings depicting or describing the necessary work.

Note: The proposed emergency work must be the minimum necessary to address the emergency. Emergency work is considered temporary and subject to removal unless and until a regular coastal development permit permanently authorizing the work is approved. Consideration of the regular permit application is subject conditions according to all applicable provisions of the California Coastal Act and Commission regulations. For more information, see the [Commission's Laws and Regulations](#) under the About tab on the Commission website.