



California Coastal Commission

INTERNSHIP ANNOUNCEMENT

PAID OPPORTUNITY

Peter Douglas Tribal Affairs Internship

San Francisco – Bay

Part-time Hybrid (Flexible Hours)

This is an internship opportunity funded by the California Marine Sanctuaries Foundation and based at the California Coastal Commission. The Commission is a state agency charged with protecting coastal resources and managing coastal development in California. The Commission's mission is to provide for the balanced use of the California coastline and to protect, restore, and enhance coastal and marine resources for the continuing benefit of current and future generations. The Peter Douglas Internship, supported by a memorial fund for the visionary former leader of the agency, is a great opportunity to obtain useful work experience, acquire transferable skills for pursuit of further education or a professional career in land use and environmental planning or policy, and learn about working in state government.

The Commission values diversity at all levels of the organization and is committed to fostering an environment in which employees from a variety of backgrounds, cultures, and personal experiences are welcomed and can thrive. We believe the diversity of our employees and their unique ideas inspire innovative solutions to further our mission of protecting and enhancing California's coast and ocean for present and future generations.

APPLICATION INFORMATION ON LAST PAGE

INTERNSHIP DESCRIPTION: The California Coastal Commission is seeking a motivated undergraduate student to the agency's mission to protect and enhance the coast of California for present and future generations.

STRUCTURE:

The position is will be working with the Tribal Affairs Unit and will support a range of activities based on the applicant's interests and the work available (see POTENTIAL PROJECTS below). This is a paid, part-time position with flexible hours (20 hours per week) for a period of 8 weeks, with a flexible starting date between September 28—October 5, 2026. If this internship meets criteria for a course project, class credit, or other educational pursuit, staff can work with the selected intern to facilitate the completion of academic requirements.

LOCATION:

The position will be hybrid, based in the agency's headquarters in San Francisco.

PAY:

- The intern will be under contract with the California Marine Sanctuary Foundation and based at the California Coastal Commission.
- The intern will be paid \$22 per hour.

POTENTIAL PROJECTS may include (depending on interest, field of study, or location):

- Develop resources to support meaningful engagement with Tribal communities in collaboration with the Tribal Liaison Team.
- Assess communication practices between the Commission and Tribal partners.
- Compile and track tribal-related conditions and considerations for use by planners.

DESIRABLE QUALIFICATIONS:

- Strong interest in one or more of the following areas: environmental and coastal policy, Tribal affairs, cultural resources, and land use planning;
- Experience working with Tribal Nations, or comfort communicating with individuals and organizations in person, by phone, via video conferencing, or through email;
- Self-motivated and detail-oriented;
- Ability to work independently and collaboratively and actively participate in virtual or in-person meetings.

MINIMUM REQUIREMENTS:

- Must be currently enrolled in a community college or university and working toward an undergraduate degree, or be a recent graduate (Class of 2026).

SPECIAL REQUIREMENTS: The intern will work virtually, with occasional days in the selected office depending on placement and public health guidelines. This position will require access to a computer, phone and Internet. The intern may attend events, hearings, in-person meetings, or site-visits.

CONTACT: For more information about the position: Courtney Owen, Tribal Liaison Coordinator, Courtney.Owen@coastal.ca.gov.

For more information about the application and/or hiring process: Human Resources Office at (415) 904-5430 or toll free 866-831-2540 or HumanResources@coastal.ca.gov. You can also find more information on www.jobs.ca.gov.

APPLYING FOR THIS OPPORTUNITY: Applications for this position should be submitted by August 28, 2026. Any application received after this date may not be reviewed. Applications will be screened and only those most qualified will be interviewed.

To apply, please submit, by August 28, 2026, a current resume and a statement of interest via email or mail to:

Human Resources Office
California Coastal Commission
455 Market Street, Suite 228
San Francisco, CA 94105-2219
(415) 904-5430 / toll free: 1-866-831-2540
HumanResources@coastal.ca.gov

For more information about the California Coastal Commission and what we do, visit our website at: www.coastal.ca.gov.

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.

Assistance for the Hearing Impaired can be accessed by dialing 711