



JOB ANNOUNCEMENT

COASTAL PROGRAM ANALYST I OR COASTAL PROGRAM ANALYST II TRANSPORTATION PROGRAM ANALYST STATEWIDE TRANSPORTATION PROGRAM FULL-TIME, 12-MONTH LIMITED-TERM POSITION (WITH THE POSSIBILITY OF EXTENSION TO 24 MONTHS OR BECOMING PERMANENT) SAN DIEGO

The California Coastal Commission (Commission) is offering an exciting opportunity to participate in the planning and regulation of transportation projects and activities in the San Diego Coast through interagency efforts with the Department of Transportation (Caltrans), local transportation agencies and our Local Coastal Program (LCP) partners. The primary responsibility of this position is to facilitate early and continuous coordination between the Commission and Caltrans on issues related to transportation project planning, design and construction that involve the Commission's original jurisdiction and federal consistency authorities as well as certified LCPs throughout the San Diego Coast. The Transportation Program Analyst will participate in Commission staff work teams to support timely reviews of Caltrans proposals, perform project environmental analysis in coordination with other resource agencies, process coastal development permit (CDP) reviews, lead writing activities associated with the Commission's planning and regulatory responsibilities, explore opportunities for better integrating transportation and land use decisions in the coastal zone, and further assist in meeting commitments under interagency and partnership agreements with Caltrans.

The incumbent's work will include: participating in interagency work groups and Caltrans' project development team meetings; evaluating corridor and regional transportation plans and proposals; reviewing coastal resource impact analyses and environmental review (NEPA/CEQA) documents; conducting research and contributing to current efforts in California related to coastal resilience, smart growth and mobility, GHG emission reductions, sustainable communities and multi-modal transportation systems; attending stakeholder and other related public meetings; and advising on specific and advance mitigation proposals related to transportation projects. It also involves supporting the San Diego Coast District office in the tracking and processing of Caltrans' transportation and public access proposals requiring coastal program reviews and climate-change related policy development, including Local Coastal Program (LCP) amendments, public works plans, federal consistency submittals and coastal development permit applications.

The Commission values diversity at all levels of the organization and is committed to fostering an environment in which employees from a variety of backgrounds, cultures, and personal experiences are welcomed and can thrive. We believe the diversity of our employees and their unique ideas inspire innovative solutions to further our mission of protecting and enhancing California's coast and ocean for present and future generations.

DUTIES will include but will not be limited to:

- Analyze environmental documents, transportation plans, technical reports, coastal permit applications, appeals, federal consistency submittals, and Local Coastal Program (LCP) amendments, etc. involving transportation projects and critical infrastructure plans.
- Prepare memos, workshop materials, issue summaries, staff reports on coastal development permits or related materials for action by the Coastal Commission.
- Plan, organize and prepare advance materials, in coordination with Caltrans, for monthly coordination meetings statewide (semi-annually for all six of the Commission's District Offices) and ensure follow up on identified action items.
- Participate in Caltrans project scoping/development meetings and field reviews to identify coastal issues related to such plans and projects.
- Review and/or assist in the development of project alternatives and project-related mitigation and monitoring measures.
- Assist in the preparation and review of any technical information needed to resolve Coastal Act issues that may be raised by transportation plans or projects under consideration.
- Comment on Project Initiation Documents, Corridor Management Plans, Active Transportation Plans, Regional Transportations Plans, etc. for consistency with the Coastal Act, applicable certified LCPs and provisions for the California Coastal Trail.
- Coordinate with Caltrans on compliance with the terms and conditions of previously issued coastal permits.
- Make staff presentations to the Commission.
- Respond to public inquiries and comments regarding Caltrans projects under review by the Commission.
- Assist in the development of training programs for Caltrans and Commission staff.
- Prepare work products and reports to meet obligations under existing interagency and partnership agreements with Caltrans.
- Some travel and fieldwork are required.

Duties will be commensurate with the level at which the position is filled.

DESIRED SKILLS & ABILITIES:

- Knowledge of land use planning and regulatory techniques and/or specialized technical capabilities in the areas of: biology; coastal wetlands; geology; coastal engineering; transportation planning; coastal resilience; law and policy; as well as mass transit, smart growth and/or public access design principals;
- Familiarity with the functions and relationships of federal, state, regional, county, and city governments and special districts;
- General familiarity with transportation planning and resource management concepts and procedures;
- Ability to analyze information, creatively explore alternative approaches, and develop defensible policy positions;
- Excellent communication skills and the ability to work well with others and to write accurate, complete, and concise staff reports and correspondence;
- Experience with environmental justice and/or tribal consultation;
- Ability to work independently or in a team setting;
- Ability to read and interpret project plans, grading plans, and maps; or
- Advanced degree in environmental, regional or transportation planning or related field.

ELIGIBILITY: Individuals on the Coastal Program Analyst I and/or Coastal Program Analyst II list are eligible to apply. Current or former State employees with transfer or reinstatement rights at the Coastal Program Analyst I or Coastal Program Analyst II level are also eligible to apply. (Please note that in order to be eligible to transfer/reinstate, applicants **must** meet the minimum qualifications of the Coastal Program Analyst I or Coastal Program Analyst II classification) All applicants must clearly indicate the basis of their eligibility, including SROA, surplus, transfer, re-employment status, or list eligibility in the Examination/Job Title section on the CA State Application (STD 678).

SALARY:

Coastal Program Analyst I	Range A: \$3,635 - \$4,130 per month Range B: \$3,750 - \$4,469 per month Range C: \$4,496 - \$5,629 per month
Coastal Program Analyst II	\$5,406 - \$6,771 per month

BENEFITS: For a description of benefits, go to <https://www.calhr.ca.gov/employees/Pages/new-employee-benefits-orientation.aspx>.

CONTACTS: For more information about the position: Susan Hansch, Chief Deputy Director, at (415) 904-5244 or Susan.Hansch@coastal.ca.gov, Karl Schwing, Deputy Director (South Coast and San Diego Coast), at (562) 590-5071 or Karl.Schwing@coastal.ca.gov or Tami Grove, Transportation Program Manager, at (831) 427-4863 or Tami.Grove@coastal.ca.gov.

For more information about the application and/or hiring process: Human Resources Office at (415) 904-5430 or toll free 866-831-2540 or HumanResources@coastal.ca.gov.

Please note that public counter hours for all Commission offices are currently suspended in light of COVID-19. However, in order to provide the public with continuity of service while protecting both you and our employees, the Commission remains open for business, and you can contact staff about this position using the above phone numbers and email addresses.

FILING: The position will be open until filled. We would like to fill the position as soon as possible so it is important to file your application immediately. Applications will be screened and only those most qualified will be interviewed. No relocation expenses will be reimbursed. Submit a current resume, a CA State Application (STD 678) (available at www.jobs.ca.gov), a minimum of three references and a brief writing sample (5 pages or less) to:

Human Resources Office
CALIFORNIA COASTAL COMMISSION
45 Fremont Street, Suite 1930
San Francisco, CA 94105-2219
(415) 904-5430 / toll free: 1-866-831-2540
HumanResources@coastal.ca.gov

PLEASE INDICATE "COASTAL PROGRAM ANALYST I OR COASTAL PROGRAM ANALYST II, STATEWIDE TRANSPORTATION PROGRAM – SAN DIEGO" IN THE EXAMINATION OR JOB TITLE SECTION ON THE CA STATE APPLICATION (STD 678).

For more information about the California Coastal Commission and what we do and to obtain a CA State Application (STD 678), visit our website at: www.coastal.ca.gov. If you have questions you may e-mail us at HumanResources@coastal.ca.gov or call the above numbers.

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.

Assistance for the Hearing Impaired can be accessed by dialing 711