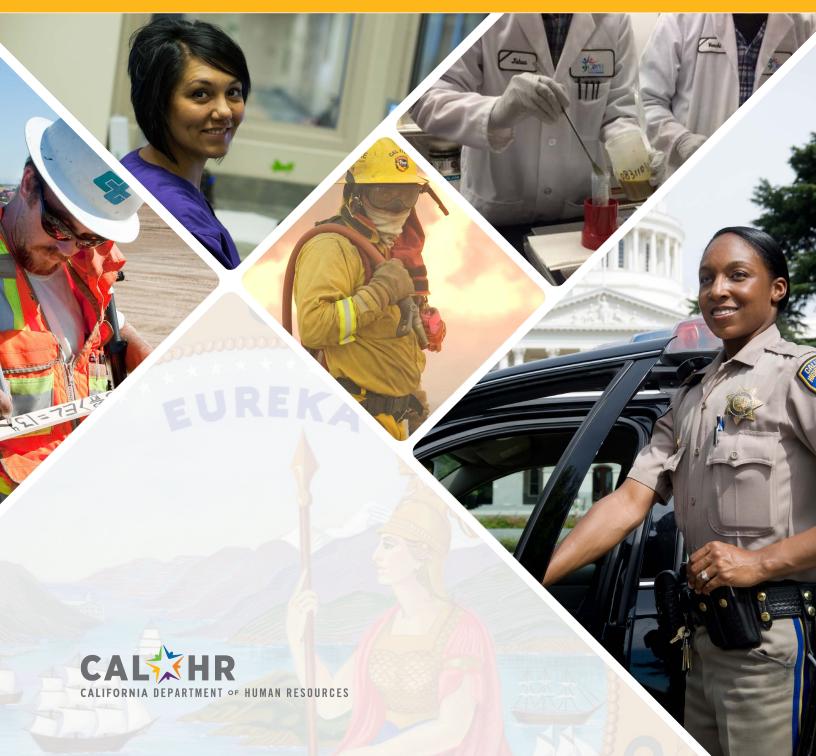


Your state. Your government. Your future. •



## Stable, Meaningful Work

You want a job that aligns with your ambitions and means more than money, but still provides a reliable income.

The opportunities might be closer and broader than you think. Join the State of California's workforce!



The state offers careers in a variety of fields, ranging from accounting to wood-working, and our services are truly essential to California. In public service, you'll spend every day doing work that improves the lives of Californians across the state.

# A Strong Career with a Flexible Future

Regardless of how long you have been in the workforce, we want to help you build your career. The state provides onthe-job training, professional development, and career advancement opportunities. You will have access to tools and resources, such as the "Advance Your Career" handbook, that can help you plan for and accomplish your state career goals.

One unique advantage of becoming a state employee, is the ability to change career paths or transfer to another state job or organization – while maintaining your benefits. There's a flexible system in place to help you move forward and laterally. Our employees are an important investment, so our employment structure is designed to support a successful and fulfilling work experience.

#### Benefits

#### **Health Care**

Generous healthcare benefits are available for you and your family including:

- Health, Dental, and Vision Insurance
- FlexElect Reimbursement Account
- Disability Insurance

#### **Retirement & Savings**

The state offers a variety of savings options and retirement plans:

- CalPERS Retirement Plan
- Savings Bonds
- Savings Plus Program (401k and 457b)
- Supplemental Contributions Plan

#### Leave

Most employees are entitled to a wide range of paid leave such as:

- Annual Leave
- Catastrophic Leave
- Jury Duty
- Leave of Absence
- Bereavement Leave
- Mentoring Leave
- Military Leave
- Personal Holiday
- State Holidays
- Sick Leave
- Vacation
- Professional Development Days



# Where do you fit in?

With over 150 organizations, California manages a tremendous number of resources and services, so we need a wide variety of employees with diverse knowledge and skillsets. Whether you want to specialize in communicable diseases or information technology, there's a place for you here, and your work will have great meaning for our fellow Californians.



## Work-Life Balance



Numerous resources are available to help state employees maintain a healthy work-life balance.

- Long-Term Care Insurance
- Discounted Public Transportation
- ScholarShare College Savings Plan
- Group Legal Services Insurance Plan
- Employee Assistance Program
- Employee Wellness Program
- Career Development Program

# Cal Careers.ca.gov

Contact us for assistance with the CalCareers website or the state application process.



(866) 844-8671 (Toll-Free)





CalHR State Jobs Center 1810 16th Street, Scramento, CA 95811 Monday - Friday | 9:00 a.m. - 4:00 p.m. (excluding holidays)



## Steps to a State Job

## Step 1: Search

Visit calcareers.ca.gov to find open positions. We need new employees in all career fields.

The "Get a State Job" section allows you to browse available jobs by career field. You can search using keywords, job titles, or state departments. Use the advanced search to filter by location, work schedule, and salary. Once you find the job you want, read the job bulletin to see the qualifications needed. It also explains the job, lists the salary range, and gives you an overview of the assessment process.

#### **♦ Step 2:** Assessment

Assessments and exams evaluate your education, experience, abilities, and knowledge.

If you're interested and qualified, you can start an assessment or schedule to take an exam. Once you pass, you are eligible to apply for jobs!

#### Step 3: Application

Fill out the standard state application template in your CalCareer Account. You can create up to ten application templates and tailor each one to a different job category. Use one application template to apply for multiple vacancies in the same job category. If needed, resumes and writing samples can be uploaded as attachments.

We evaluate all applicants, and reach out to the most qualified for inperson interviews. We designed calcareers.ca.gov to keep the application process organized and streamlined. With your **CalCareer Account,** you can:

- Take online assessments and receive results, almost instantly.
- Create and save up to 10 application templates.
  Whenever you find a job posting you're eligible for, just click "apply" and submit the best one.
- Set up alerts to notify you by email when new jobs are posted.
  Some state agencies will even contact you directly when they're looking to hire.



