



California Coastal Commission

INTERNSHIP ANNOUNCEMENT

PAID OPPORTUNITY

Peter Douglas Environmental Justice and Tribal Affairs Coastal Planning

Intern

South Coast or San Francisco District Office

Work Remotely

Part-time (Flexible Hours)

This is an internship opportunity funded by the California Marine Sanctuaries Foundation and based at the California Coastal Commission. The Commission is a state agency charged with protecting coastal resources and managing coastal development in California. The Commission's mission is to provide for the balanced use of the California coastline and to protect, restore, and enhance coastal and marine resources for the continuing benefit of current and future generations. The Peter Douglas Internship, supported by a memorial fund for the visionary former leader of the agency, is a great opportunity to obtain useful work experience, acquire transferable skills for pursuit of further education or a professional career in land use and environmental planning or policy, and learn about working in state government.

The Commission values diversity at all levels of the organization and is committed to fostering an environment in which employees from a variety of backgrounds, cultures, and personal experiences are welcomed and can thrive. We believe the diversity of our employees and their unique ideas inspire innovative solutions to further our mission of protecting and enhancing California's coast and ocean for present and future generations.

INTERNSHIP: The California Coastal Commission is seeking a motivated undergraduate student to help create resources and materials critical for the agency's long-term implementation of its Environmental Justice and Tribal Consultation Policies. This is a paid, part-time position with flexible hours (approximately 20 hours per week) for a period of 6 weeks or longer, beginning in June 2022. Depending on current public health guidelines, the position will either be fully or partially remote or based in the agency's San Francisco or Long Beach District office. If this internship meets criteria for a course project, class credit, or other educational pursuit, staff can work with the selected intern to facilitate the completion of academic requirements.

PAY

- The intern will be employed by the California Marine Sanctuary Foundation and based at the Coastal Commission.
- The intern will be paid \$2718-\$3663/month or \$15.68-\$21.13/hr depending on credits completed and will be provided with a travel subsidy if based in San Francisco.

DUTIES may include (depending on length of internship):

- Develop resources to support agency staff in conducting meaningful engagement with environmental justice communities. This may include creating fact sheets and communications materials in easy-to-understand language, presentation templates, updating stakeholder contact lists, and organizing virtual and/or in-person meetings with community partners.
- Conduct research and develop summaries on issues important for implementation of the agency's Environmental Justice Policy and Tribal Consultation Policy. Example topics include, but are not limited to, sea level rise and environmental justice, affordable housing and unhoused communities, traditional ecological knowledge, and coastal access equity.
- Work with the Tribal Liaison team to develop resources to support implementation of the agency's Tribal Consultation Policy.
- Attend internal and external meetings, events, and webinars relevant to the Commission's Environmental Justice program.
- Additional tasks as identified by the EJ manager or Tribal Liaison.

DESIRABLE QUALIFICATIONS:

- Strong interest in environmental justice and tribal issues, land use planning, and environmental policy;
- Research experience;
- Experience interacting with community organizations and stakeholders or comfort communicating with individuals and organizations over the phone, video chat, or email.
- Self-motivated and detail-oriented;
- Ability to work well independently and participate in virtual meetings;

MINIMUM REQUIREMENTS

- Currently enrolled in a community college or university institution and working towards completing a degree.

SPECIAL REQUIREMENTS: The intern will likely work virtually, with occasional days in the San Francisco or Long Beach office depending on placement and public health guidelines. This position will require access to a computer, phone and Internet.

CONTACT: For more information about the position: Sumi Selvaraj, Environmental Justice Program Manager, at (415) 904-5294 or internprogram@coastal.ca.gov.

For more information about the application and/or hiring process: Human Resources Office at (415) 904-5430 or toll free 866-831-2540 or HumanResources@coastal.ca.gov. You can also

find more information on www.jobs.ca.gov.

APPLYING FOR THIS OPPORTUNITY: Applications for this position should be submitted by March 18, 2022. Any application received after this date may not be reviewed. Applications will be screened and only those most qualified will be interviewed. To apply, please submit a current resume and a statement of interest via email or mail to:

Human Resources Office
California Coastal Commission
455 Market Street, Suite 228
San Francisco, CA 94105–2219
(415) 904-5430 / toll free: 1-866-831-2540
HumanResources@coastal.ca.gov

For more information about the California Coastal Commission and what we do, visit our website at: www.coastal.ca.gov.

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.

Assistance for the Hearing Impaired can be accessed by dialing 711