

CALIFORNIA COASTAL COMMISSION

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**CALIFORNIA COASTAL COMMISSION
LCP PLANNING
GRANT APPLICATION FORM**

APPLICANT INFORMATION

Applicant name (agency): City of Hermosa Beach



PROJECT INFORMATION

Project Title: Hermosa Beach: Education, Implementation, and Certification of the LCP

LCP/ LCP Segment: Hermosa Beach

Project location: City / Geographic area: Hermosa Beach

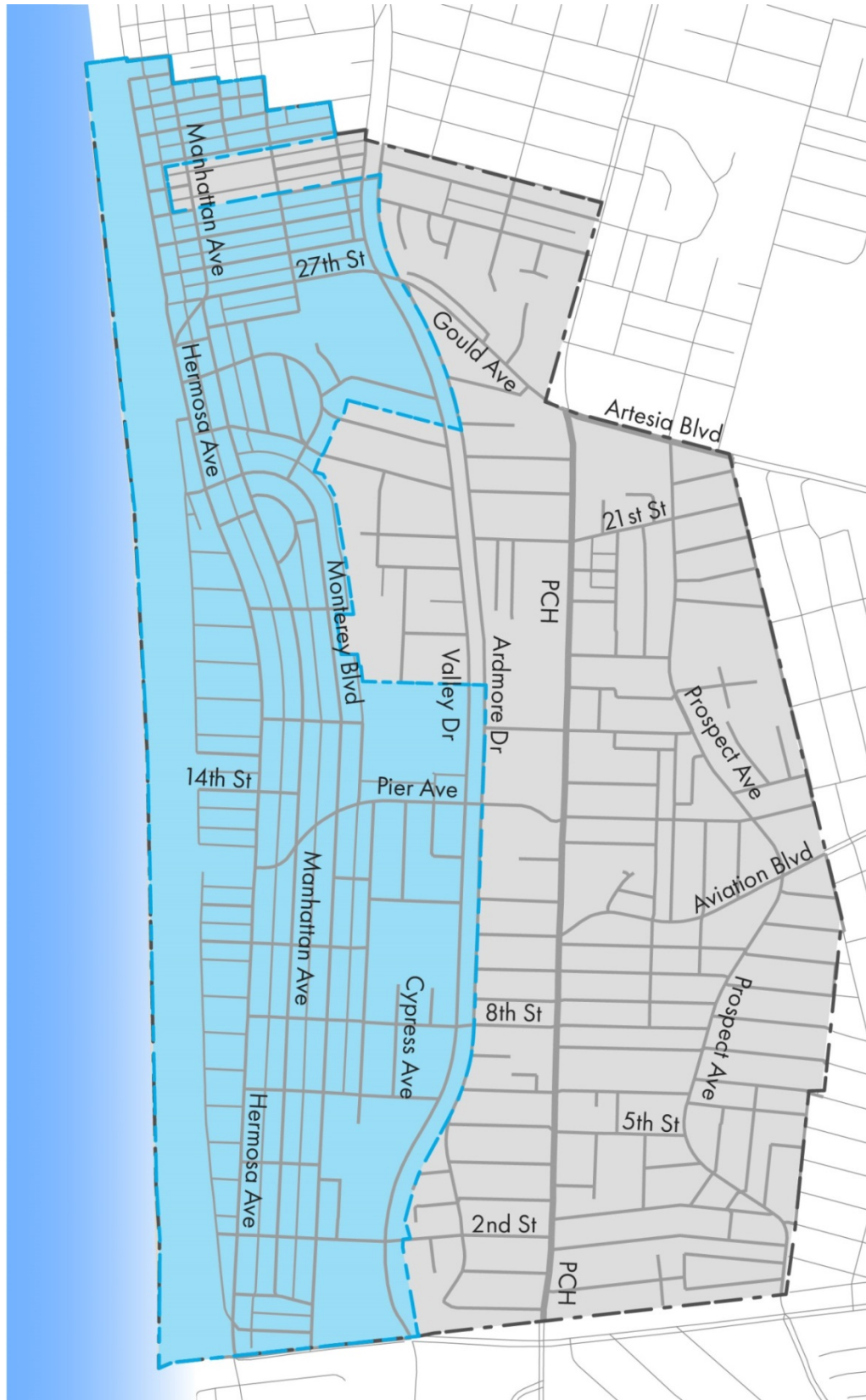
County: Los Angeles

Project timeline: Start date: 5/1/2016

End date: 9/28/2018





MAPS AND PHOTOS



hermosa beach

City Limits and Coastal
Zone Boundaries

- boundaries**
-  city limits
 -  coastal zone



1. PROJECT DESCRIPTION.

Hermosa Beach is a built out coastal city with 20,000 residents, two miles of popular City-owned sandy shoreline, and a diverse mix of recreational, cultural, and commercial activities. Though Hermosa Beach is relatively small at just 1.4 square miles, nearly half of the land area is within the Coastal Zone. Along the coast, Hermosa Beach plays host to nearly 100 annual special events, offers numerous coastal recreational amenities and activities, provides a range of visitor uses and accommodations, attracts upwards of three million visitors annually, and provides an exceptionally high quality of life to residents. With tourism serving as a primary local economic driver, the protection of and access to our beach and coastal areas is one of the highest priorities for Hermosa Beach.

Over the past three years the City has initiated several important and forward-thinking planning processes to define the community vision for the future of Hermosa Beach. These efforts include comprehensive updates to the City's General Plan and Local Coastal Program, both of which had not been substantially updated in nearly 30 years. The City has engaged the community in an extensive dialogue to develop the integrated General Plan/Coastal Land Use Plan (LUP) – PLAN Hermosa – with grants from the Strategic Growth Council, California Coastal Commission, and Coastal Conservancy.

All work on the previously funded grants have been completed and contributed to the City's substantial progress toward a comprehensively updated LCP. Although the granted-funded tasks were completed April 2016, the City continues to conduct study sessions and public hearings on PLAN Hermosa, with local adoption anticipated in fall 2016. The City Council is committed to completing efforts to adopt PLAN Hermosa and achieve certification of the Local Coastal Program as the City Council continues to identify the City's General Plan/Local Coastal Program as one of the top five management priorities.

The previous grant awards helped to fund the following studies available on the City's website (<http://www.hermosabch.org/index.aspx?page=856>) :

- A two-day beach use survey and activity counts;
- A study of parking utilization rates within the Coastal Zone;
- Analysis of special events and refinement of the special events permitting process;
- Analysis of current accommodations within and adjacent to the Coastal Zone;
- An assessment of infrastructure vulnerability to sea level rise; and
- The development of draft LUP and IP documents.

It is the intent of the City of Hermosa Beach to continue to work with Coastal Commission staff over the course of the summer to refine the LUP and submit that portion to the Coastal Commission for consideration separate from this grant request. Upon adoption of PLAN Hermosa, attention will be shifted to focus on the IP, and the City is seeking grant funding to:

- 1) educate the public and solicit feedback on potential implementation measures,
- 2) refine the Implementation Plan to further incorporate recently completed studies, and
- 3) achieve LCP certification and assume Coastal Development Permit (CDP) authority.

The comprehensive and strategic efforts underway in Hermosa Beach present a unique opportunity to integrate coastal resource and land use issues within a comprehensive planning process through completion of the LUP and refinement of the IP components leading to a certified LCP.



A. Goals and Objectives

Goal: Achieve certification of a Local Coastal Program that will guide the future of Hermosa Beach as a sustainable and resilient beach community with enhanced coastal resources for the benefit of Hermosa Beach, the region, for generations to come.

- Objective 1: Work with Coastal Commission staff on the draft documents to achieve LCP certification that meets local needs and addresses issues of statewide importance.
- Objective 2: Provide educational opportunities and solicit input from local residents, businesses, and visitors to help inform new policies and implementation measures.
- Objective 3: Expand technical analysis to provide focused information regarding the effects of sea level rise, provision of affordable accommodations, and changes to parking standards that inform refinements to the draft IP.
- Objective 4: Facilitate the local adoption of the Draft IP in a manner that is consistent with the California Coastal Act.
- Objective 5: Submit the LCP for consideration to the California Coastal Commission and refine the LCP, as needed, to the mutual satisfaction of both organizations.
- Objective 6: Prepare staff and materials for post-certification CDP responsibilities.

B. Approach

Tasks undertaken or leveraged as part of the IP refinement process are summarized below. Funding through this request will allow these tasks to be completed and refined to ensure the LCP meets the current expectations of the Coastal Commission as well as the needs and vision of the City. The Work Program contained in Section 2 provides a more detailed discussion of the tasks proposed for this project. Below is a brief outline of the proposed approach to each task identified for this project. The specific steps, timeline, and work products to be provided are highlighted in the work program section of this application.

Task 1. Coordinate with Coastal Commission Staff – The City of Hermosa Beach has found significant value in meeting with Coastal Commission South Coast District Staff on a regular basis. The City of Hermosa Beach will continue the practice of meeting with Coastal Staff on a bi-monthly or quarterly basis over the course of the project to discuss approach to technical studies, review draft work products, and collaborate to identify potential solutions to meet the intent of the Coastal Act. The City of Hermosa Beach anticipates that meetings with Coastal Commission staff will occur as follows:

- Community Engagement Meeting (1)
- Draft IP Meetings (3)
- Public Hearing Meeting (1)
- Submissions Meetings (2)
- Post-Certification Meeting (1)

Task 2. Engage the Community in the Draft Implementation Plan Strategies - Public education regarding the scenarios and potential solutions for sea level rise, affordable accommodations, and efficient parking strategies will be improved and expanded upon based on feedback from the community engagement process. The proposed outreach activities will provide opportunities for the community to play a role in selecting preferred strategies and offer innovative educational tools to immerse participants in sea level rise scenarios.

Community outreach activities will start with a multi-part educational series that highlights the relevant components of the California Coastal Act, the process and benefits of Hermosa Beach



achieving certification of the LCP, and the results of the technical studies recently completed related to sea level rise. This educational series will provide the public with a basic foundation of the concepts and process that will be enhanced with opportunities to provide input on potential implementation measures.

Once the public draft IP is released to the community for review and input, the City will host a workshop and/or walking tour to present proposed strategies and solicit input from the community. The materials from this phase of outreach will also be translated into online content, allowing for expanded participation and feedback.

The final component of community engagement and education will be the creation and installation of visualization kiosks at high activity areas in Hermosa Beach. The kiosks will include the visualization of sea level rise scenarios in a format that immerses community members into the flood hazard risks of the surrounding area and presents a range of potential solutions. The kiosk will guide participants through the steps, gather feedback on the potential solutions, and allow users to rate their level of concern regarding the future impacts of sea level rise. The results of all outreach activities will be summarized and presented to the City's Planning Commission, City Council, and Coastal Commission for consideration in the study sessions and adoption proceedings related to the IP.

Task 3. Refine the Draft Implementation Plan – To support refinements to the draft IP, the City will integrate the results from recently completed or ongoing studies (infrastructure vulnerability, shoreline change modeling) and conduct additional analysis related to visitor accommodations, sea level rise, and efficient parking management. This additional analysis will also be utilized in the community engagement events to facilitate input and feedback.

The City's study of infrastructure vulnerable to sea level rise completed in March 2016, along with the USC Sea Grant Team's updated flood extent scenarios from the Coastal Storm Modeling System (CoSMoS) provided in February 2016 and results of field surveys conducted in March 2016 to measure and model beach widths along the Santa Monica Bay, will be utilized in this task to create more detailed mechanisms to model, monitor, and mitigate the adverse effects of sea level rise and climate change consistent with the Coastal Commission's recently adopted Sea Level Rise Policy Guide, and ensure coastal projects and CDP applicants have the tools and guidance necessary to address the effects of sea level rise.

On the topic of parking management, the City will combine the previously completed parking utilization study, with proposed parking strategies from the Downtown Core Revitalization Strategy, the City Facilities Master Plan currently underway, and the effect of parking policies and multimodal enhancements proposed under PLAN Hermosa to evaluate future parking availability and demand. This study will form the basis to establish appropriate parking standards within the Coastal Zone that balance coastal access while efficiently utilizing the City's limited land resources.

To better facilitate the provision of affordable accommodations, the City will build upon previously completed analysis of the existing inventory to identify specific projects to support or enhance the provision of affordable accommodations and calculate the appropriate rate for in-lieu fees in the event on-site lower-cost accommodations cannot be provided with future hotel projects or in conjunction with the loss of existing inventory.

The incorporation of specific technical studies will strengthen the policies and standards established and refined in the Draft IP. The City anticipates preparing two additional versions of



the IP during this task of the project – one to solicit public input and review from the community, Planning Commission and City Council and a second draft to incorporate public comments and input prior to presenting the IP for adoption.

Task 4. Conduct Local Public Hearings - Given that each commission plays a critical role to enhancing access to the coast, the City will conduct a joint study session with the City’s Commissions – Planning, Parks and Recreation, Public Works, and Emergency Preparedness – to introduce the draft IP and kickoff community review to the document. A study session with the City Council will also be conducted shortly thereafter prior to revising the draft IP and conducting public hearings and adoption proceedings on the final IP.

Task 5. Submit IP to Coastal Commission - Upon adoption by the Hermosa Beach City Council, City staff will prepare and submit the necessary materials to the Coastal Commission to review and consider certification of the Hermosa Beach LCP. Should the Coastal Commission provide suggested modifications to the LCP prior to certification, Hermosa Beach will review and consider all proposed modifications, circulating any proposed modifications through the City’s Planning Commission and City Council. The City will then either accept Coastal Commission modifications, or propose alternative modifications for consideration by the Coastal Commission to certify the LCP.

Task 6: Prepare Post-Certification Materials – Post-certification, the City will initiate training with staff and prepare materials to assume the responsibility of issuing Coastal Development Permits (CDPs) in accordance with the LCP and the Coastal Act. The City will prepare maps, application checklist, and educational brochures to facilitate the application for and issuance of CDPs. This task includes the development of post-certification maps through collaboration between the City’s GIS analyst and Coastal Commission GIS/Mapping Unit. The City will prepare and adopt appropriate application fees to recover costs associated with reviewing and issuing CDP’s. Proper training and materials will contribute to a streamlined transition to local permit issuance, reducing the potential for complaints and appeals to the Coastal Commission. **C.**

Project Priorities and Benefits

Successful completion of the LCP update and certification process in Hermosa Beach will help to implement local, regional, and state goals to protect coastal resources. Described below is the relative need to undertake this effort, and how a certified LCP will provide mutual benefits to the City, the Coastal Commission, and the beach-related tourism economy of California.

- i. Public Benefit/Significance** - Hermosa Beach currently provides a high level of amenities, services, access points, and activities along and near the shoreline that help to enhance the public’s access to the coast. However, careful consideration and thoughtful policies must be put into place to effectively manage the threat of sea level rise, parking resources, balanced use of the beach, and the availability of visitor-serving uses to ensure that coastal access in Hermosa Beach is not only maintained, but enhanced in the future for the benefit of all California residents and visitors. Additionally, continued public outreach and education is critical to promote understanding and support of forthcoming implementation measures in order to maximize the use and protection of the City’s coastal resources for public benefit.
- ii. Relative Need for LCP Update/Extent of Update** –The City is nearing completion of PLAN Hermosa, the City’s integrated General Plan and Coastal Land Use Plan, which will replace the documents last comprehensively updated in 1990 and 1980 respectively. This effort has provided a renewed vision for Hermosa Beach and developed significant



support from the community and decision-makers to achieve certification of a Local Coastal Program that addresses emerging issues and trends as well as new technologies and regulatory mechanisms. This grant request will build upon and utilize data collected as part of the previous 2014 LCP Planning grant award, as well as the relevant analysis provided as part of the Ocean Protection Council and Coastal Conservancy grants, to refine the implementation measures, and facilitate public education and understanding of potential implementation measures. Feedback during the public review period of PLAN Hermosa has indicated that the community and the City's decision-makers would benefit from greater discussion and education regarding the California Coastal Act, Local Coastal Program process, and specific technical issues such as sea level rise scenarios, therefore this grant request includes a larger community education and outreach effort compared to the previous LCP grant. Since community support for the proposed implementation measures is critical to the adoption and ultimately the certification of the LCP, community engagement and additional technical analysis, the majority of this funding request, will increase the likelihood of successfully reaching certification.

- iii. **Addressing the Effects of Climate Change** – On the mitigation side of addressing climate change, PLAN Hermosa includes a carbon neutral goal and numerous policies to substantially reduce City and community greenhouse gas emissions. While coastal resources affected by sea level rise and adverse climate change effects were studied preliminarily as part of PLAN Hermosa, several studies or policy guides have recently been completed or made available that can help refine and inform the IP.

Likelihood of Success/Effectiveness Over the last two years Hermosa Beach has made significant progress in not only updating the General Plan/Land Use Plan, but also conducting technical studies and engaging the community in the discussion of coastal topics relevant to Hermosa Beach. Should this funding request be granted, the likelihood of successful LCP adoption, certification, and implementation will increase based on:

- **Collaboration with Coastal Commission** – The City of Hermosa Beach and Coastal Commission staff have worked collaboratively to identify relevant local topics, discuss community engagement approaches, and develop the draft LUP and IP over the past two years. This successful collaboration provides a foundation to carry forward through refinement of the IP to achieve the collective goal of LCP certification.
- **Updated Long-Term Planning Documents** – With PLAN Hermosa nearing adoption, the City will be equipped with a renewed vision and goals that have been vetted by the community and approved by the City's decision-makers. This renewed vision helps to direct policy implementation and code changes with PLAN Hermosa and in a manner that is more likely to be consistent with the community's vision.
- **Incorporation and Expansion of Technical Analysis** – Hermosa Beach and partner agencies have recently completed or are nearing completion of several sea level rise technical studies (identified in Section C.iii) that will be incorporated into refinements to the IP. The City will take advantage of recent interest, support, and momentum of PLAN



Hermosa to leverage these key technical analyses in the refinement of the IP scenarios and strategies to provide additional context and analysis to support specific policies and components of the Implementation Plan that have previously been unclear or contested among stakeholders, decision-makers, or community members. This grant opportunity will also assist the City in expanding studies to provide focused information needed to develop appropriate and effective implementation measures to address sea level rise, affordable accommodations, and efficient parking management among other topics.

- iv. **Extensive Stakeholder Engagement and Education** – Hermosa Beach is a highly engaged and thoughtful community that places a high value on decision-making supported by thorough and robust analysis. While the General Plan update conducted extensive community outreach, including coastal specific walking tours and events, additional education and outreach will be needed to solicit input on specific code changes and various implementation scenarios to generate community interest, understanding, and support for the IP. For example, the Sea-level rise Infrastructure Vulnerability Assessment identified climate impacts to city infrastructure and proposed possible adaptive solutions. This project will employ innovative, immersion technologies to educate and engage stakeholders so that they can effectively inform future policy decisions. **Workload and Permit Streamlining** The Coastal Commission serves both a planning and regulatory function in protecting California’s coastal resources. As with many organizations, the Coastal Commission is inundated with assistance requests, permit applications, and appeals that exceed current workload capacity, resulting in prolonged or delayed approval or decisions on CDPs that can compromise economic development, coastal protection, and other objectives of Hermosa Beach and the Coastal Commission. The City anticipates that a certified LCP would reflect current and future conditions and integrate issues and solutions in response to stakeholder and Coastal Commission engagement, which should reduce appeals and thus workload of staff. In addition, a certified LCP would reduce workload of Coastal Commission staff as the City would lead processing of CDPs and would help to achieve the following priority goals and organizational objectives of the 2013-2018 Strategic Plan.

Coastal Commission Priority Goals

- Maximize Public Access
- Protect Coastal Resources
- Address Climate Change through LCP Planning, Coastal Permitting, Inter-Agency Collaboration, and Public Education

Organizational Objectives

- Strengthen the LCP program
- Improve the regulatory process, compliance, and enforcement
- Enhance information management and e-government
- Build agency capacity

- v. **Project Integration/Leverage/Matching Funds** Over the past three years, the City has taken advantage of opportunities to leverage multiple funds and resources to study coastal issues, and develop policies that protect coastal resources and enhance access to the coast. Funds and resources used to leverage and match include:



- **California Strategic Growth Council Sustainable Communities Planning Grant**
– In 2013, the City was awarded a Sustainable Communities Planning Grant to prepare a ‘Comprehensive Blueprint for Sustainability and a Low Carbon Future.’ This three-year planning effort included a basic assessment of sea level rise-related threats to the City’s coastal areas and a social vulnerability assessment of populations, properties, and coastal erosion and flood inundation. The Strategic Growth Council grant provided valuable resources to assist the City in identifying coastal resource issues, conduct community engagement, and develop goals and policies where overlap between the General Plan and Land Use Plan exist.
- **Ocean Protection Council Sea Level Rise and Shoreline Change Modeling -**
Hermosa Beach is one of eleven jurisdictions participating in the development of the shoreline change and coastal erosion model for the LA region. Hermosa Beach has been an active participant and collaborator with the grant organizers from the USC Sea Grant Program, serving on several occasions as a pilot community or test case for presentations, walking tours, and other outreach methods prior to their deployment at a larger scale. Updated 100-year flood extent maps that consider up to 200 cm of sea level rise were completed in February 2016, while work on the CoSMoS model to map potential shoreline erosion will continue through 2016.
- **California Coastal Conservancy Climate Ready Grant** – The City of Hermosa Beach received a grant from the California Coastal Conservancy in 2013 to evaluate City-specific infrastructure vulnerabilities to sea level rise. The results of this study analyze the inundation of infrastructure systems under four different sea level rise scenarios and includes recommended actions for adaptive management and changes needed to infrastructure systems as sea level rise reaches different critical elevations
- **California Coastal Commission LCP Planning Grant** –Hermosa Beach was the recipient of a \$100,000 grant from the Coastal Commission’s Round 1 LCP Funding Cycle. The grant provided an opportunity for the city to make substantial progress on the LCP update by conducting a beach use survey, parking utilization study, community outreach efforts, and the development of a Draft LUP and IP.
- **In-Kind Funding** - The City is proposing to contribute staff time for several positions as in-kind services for this phase of the LCP development and certification. Proposed positions in which in-kind services will be provided include: City Manager, Building Official, GIS Analyst, Planning Assistant, and Administrative Assistant. These staff will provide a support role in various capacities throughout the project and their involvement in the project will include supporting community engagement efforts, conducting technical analysis and mapping, and participating in meetings.



2. WORK PROGRAM AND SCHEDULE.

SCHEDULE

Proposed starting date: 10/1/2016 - Grant Funding Start (5/1/16 – Continued work on LUP)
 Estimated completion: 9/28/2018

BENCHMARK SCHEDULE

ACTIVITY	START DATE	COMPLETION DATE
Task 1. Coordinate with Coastal Commission Staff	10/1/2016	9/28/2018
Task 2. Engage the Community in the Draft Implementation Plan Strategies	1/1/2017	6/30/2017
Task 3. Refine the Draft Implementation Plan	10/1/2016	8/30/2017
Task 4. Conduct Local Public Hearings	5/1/2017	10/31/2017
Task 5. Submit Package to Coastal Commission	11/1/2017	6/30/2018
Task 6. Prepare Post-Certification Materials	7/1/2018	9/28/2018

WORK PROGRAM

Task 1. Coordinate with Coastal Commission Staff	
1.1 Community Engagement Meeting (1)	The City will meet with Coastal Commission Staff to discuss educational tools and approach to community engagement activities to be undertaken in Task 2.
1.2 Draft IP Meetings (3)	The City will meet with Coastal Commission staff up to three times to discuss the draft Implementation Plan (IP) language, and specific approaches to Sea Level Rise, Affordable Accommodations, Parking Standards, and other applicable topics. These meetings will help to guide changes to the draft code language provided during Task 3.
1.3 Public Hearing Meeting (1)	The City will meet with Coastal Commission staff to address questions or concerns that arise through the local public hearing process conducted during Task 4.
1.4 Submissions Meetings (2)	The City will meet with Coastal Commission staff up to two times in the period between local adoption and hearings by the Coastal Commission conducted during Task 5.
1.5 Post-Certification Meeting (1)	The City will meet with Coastal Commission staff to discuss the development of post-certification materials prepared during Task 6.
<i>Outcome/Deliverables:</i>	
<i>- City will participate in up to eight (8) meetings with Coastal Commission Staff</i>	
Task 2. Engage the Community in the Draft Implementation Plan Strategies	
2.1 Educational Series	The City will prepare and conduct a multi-session educational series to provide the public with basic information regarding the California Coastal Act, LCP process, and specific topics to be addressed within the IP, including Sea Level Rise, Parking Standards, Affordable Accommodations, and other topics as relevant.



2.2 Community Engagement Event	The City will conduct an open house, workshop, or walking tour for the community to review and provide feedback regarding the Draft IP. The input and feedback collected will help to refine the Draft IP presented during public hearings by providing context and community validation of the approaches.
2.3 Educational/Visualization Tools	The City will collaborate with the USC SeaGrant (working with jurisdictions along the Santa Monica Bay) to prepare and deploy educational kiosks that provide virtual reality simulations and collect public input on the various scenarios and solutions. The kiosks will specifically be used to collect input on sea level rise scenarios and solutions, but may also be utilized to aide in the visualization of visitor-serving accommodations, scenic resources, and installation of infrastructure to enhance coastal access.
<i>Outcome/Deliverables:</i>	
<ul style="list-style-type: none"> - City will provide agendas, materials, presentations, and summaries from each event - City will provide all data and information collected from the educational kiosks 	
Task 3. Refine the Draft Implementation Plan	
3.1 Issue Specific Technical Analysis	The City will conduct additional technical analysis related to the topics of Affordable Accommodations, Sea Level Rise, and Parking Standards to provide data and information that supports the proposed code changes and policy approaches.
3.2 Public Review Draft IP	The City will incorporate input from Coastal Commission Staff, the community engagement events, and results of the additional technical analysis to create the Public Review Draft IP. The City will notify the community of the draft and provide multiple platforms for the community to provide input on the Draft IP.
3.3 Hearing Draft IP	The City will utilize community input and initial direction from the Planning Commission and City Council on the Public Review Draft IP to create a Hearing Draft IP to present to the Planning Commission and City Council for adoption.
<i>Outcome/Deliverables:</i>	
<ul style="list-style-type: none"> -City will provide technical memo and data summaries for each topic - City will provide a Public Review and Hearing Draft version of the IP 	
Task 4. Conduct Local Public Hearings	
4.1 City Commissions Study Session	The City will conduct at least one study session with the Planning Commission (and other commissions if relevant) to provide an overview and collect initial direction on the Draft IP.
4.2 City Council Study Session	The City will conduct at least one study session with the City Council (and other commissions if relevant) to provide an overview and collect initial direction on the Draft IP.
4.3 Planning Commission Public Hearing(s)	Upon completion of the public review period, the City will present the Hearing Draft IP to the Planning Commission to provide a recommendation to the City Council.
4.4 City Council Adoption Hearing(s)	Following Planning Commission recommendation on the Hearing Draft IP, the City Council will conduct a public hearing and consider conditionally adopting the IP and providing direction to staff to submit the IP to the Coastal Commission.
<i>Outcome/Deliverables:</i>	
- City will provide agendas, materials, presentations, and summaries for each meeting.	



Task 5. Submit IP to Coastal Commission	
5.1 Prepare Conditionally Adopted IP	Following adoption of the IP by City Council, the City will incorporate any revisions and submit materials to the Coastal Commission for consideration.
5.2 Coastal Commission Hearing(s)	The City will prepare for and participate in Coastal Commission meetings in which the City's IP is being considered.
5.3 Incorporate Suggested Modifications	Should the Coastal Commission identify modifications to the IP, the City will review, and present proposed changes to the City Council for consideration.
5.4 Coastal Commission Hearing(s)	Should modifications be proposed by the Coastal Commission, the City will participate in any subsequent hearings in which the IP is being re-considered.
<i>Outcome/Deliverables:</i>	
<ul style="list-style-type: none"> - City will submit IP for consideration by Coastal Commission - City will consider any suggested modifications provided by Coastal Commission - City will attend up to two Coastal Commission hearings in which the IP is being considered 	
Task 6. Prepare Post-Certification Materials	
6.1 Post-Certification Map	Upon certification of the LCP, the City will coordinate with the Coastal Commission's Mapping/GIS Program Staff to prepare the Post Certification Map including jurisdictional and appeal boundaries.
6.2 Local CDP Application + Educational Materials	Upon certification of the LCP, the City will prepare the necessary checklists, brochures, and application materials to support the issuance of Coastal Development Permits locally.
6.3 Staff CDP Training	To facilitate the successful transition of CDP authority, the City will conduct a training session with City staff from multiple departments on the permit process. This training will ensure those working on projects, events, or private development projects within the Coastal Zone are familiar with the new procedures.
<i>Outcome/Deliverables:</i>	
<ul style="list-style-type: none"> - City will provide final post-certification map following coordination with CCC Mapping/GIS Program Staff - City will provide Local CDP application, training, and educational materials 	



3. BUDGET. Please provide a proposed budget, including the funding request, total project cost, estimated costs per task, funding sources, and in-kind services.

Funding Request: \$135,899

Total Project Cost: \$161,216

If multiple funding sources are being used, in the funding sources matrix below, list the major tasks of the proposed project and indicate the estimated cost of each, including source of funding for task. These tasks should correlate with your overall Work Program. An example follows the matrix.

PROJECT FUNDING SOURCES

Task	Task Name	Total Cost	Allocation of total cost among all funding sources	
			Applicant Funding	LCP Grant Funding
1	<i>Task 1. Coordinate with Coastal Commission Staff</i>	\$ 9,991	\$ 1,824	\$ 8,167
2	<i>Task 2. Engage the Community in the Draft Implementation Plan Strategies</i>	\$ 47,445	\$ 4,615	\$ 42,830
3	<i>Task 3. Refine the Draft Implementation Plan</i>	\$ 51,923	\$ 6,856	\$ 45,066
4	<i>Task 4. Conduct Local Public Hearings</i>	\$ 12,150	\$ 1,685	\$ 10,465
5	<i>Task 5. Submit Package to Coastal Commission</i>	\$ 23,130	\$ 1,824	\$ 21,306
6	<i>Task 6. Prepare Post-Certification Materials</i>	\$ 16,578	\$ 8,514	\$ 8,064
TOTAL		\$ 161,216	\$ 25,318	\$ 135,899

LEVERAGED FUNDING SOURCES (NOT INCLUDING IN-KIND SERVICES)

Note that previous grant efforts have been previously leveraged to prepare significant components of the Coastal Land Use Plan, Draft Implementation Plan, and technical studies related to sea level rise and subsurface stormwater runoff. They are all in progress and therefore are not anticipated to cover specific tasks identified in this funding request.

Source of Funds	\$ Amount	Status (Committed, Applied, etc)
California Strategic Growth Council (Coastal Relevant - 15%)	\$46,430	In Progress
Ocean Protection Council - LA Region Sea Level Rise Adaptation	\$39,000	In Progress
California Coastal Conservancy - Climate Ready Grant	\$100,000	Completed
California Coastal Commission - LCP Planning Grant	\$100,000	Completed
TOTAL	\$ 285,430	

In-kind Services: \$25,318

The City is proposing to contribute staff time for several positions as in-kind services for this phase of the LCP development and certification. Proposed positions in which in-kind services will be provided include: City Manager, Building Official, GIS Analyst, Planning Assistant, and Administrative Assistant.



These staff will provide a support role in various capacities throughout the project and their involvement in the project will include supporting community engagement efforts, conducting technical analysis and mapping, and participating in meetings.

BUDGET SUMMARY

Grant Application Budget Form

	Applicant's Funding	CCC Grant Funding	OPC Grant Funding	Other Funds	Total
Personnel					
Salaries and wages ¹	\$ 19,636	\$ 63,734			\$ 83,370
Benefits ²	\$ 5,682	\$ 20,164			\$ 25,846
<i>Total Personnel</i>	\$ 25,318	\$ 83,899	\$ -	\$ -	\$ 109,216
Consultants³					
Subcontractor A		\$ 24,000			\$ 24,000
Subcontractor B (etc.)					\$ -
<i>Total Consultants</i>	\$ -	\$ 24,000	\$ -	\$ -	\$ 24,000
Operating Expenses					
Postage/Shipping					\$ -
Supplies/Materials ⁴		\$ 26,000			\$ 26,000
Travel ⁵		\$ 2,000			\$ 2,000
Indirect Costs ⁶					\$ -
<i>Total Operating Expenses</i>	\$ -	\$ 28,000	\$ -	\$ -	\$ 28,000
Total Budget	\$ 25,318	\$ 135,899	\$ -	\$ -	\$ 161,216

1.a Explanation of hourly rates

Staff Rates	Direct	Benefits	Total Hourly Rate	Notes
City Manager	\$ 95.31	\$ 18.69	\$ 114.00	<< In-Kind
City Attorney	n/a	n/a	\$ 187.00	<< Contract Service
Community Development Dr	\$ 68.69	\$ 25.03	\$ 93.72	
Senior Planner	\$ 53.99	\$ 10.50	\$ 64.49	
Planning Associate	\$ 35.72	\$ 8.51	\$ 44.23	
Building Official	\$ 52.17	\$ 23.96	\$ 76.13	<< In-Kind
GIS Analyst	\$ 37.56	\$ 13.94	\$ 51.50	<< In-Kind
Planning Assistant	\$ 30.31	\$ 5.79	\$ 36.10	<< In-Kind
Administrative Assistant	\$ 35.52	\$ 12.78	\$ 48.30	<< In-Kind
Consultant Support	n/a	n/a	\$ 150.00	<< Avg Hourly Rate



1.b Hours by Task (Grant and In-Kind)

Task Name	City Manager		City Attorney		Director of Community Development		Senior Planner		Planning Associate		Building Official		GIS Analyst		Planning Assistant		Administrative Assistant	
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost
Task 1. Coordinate with Coastal Commission Staff	16	\$1,824	-	\$-	28	\$2,624	64	\$4,127	32	\$1,415	-	\$-	-	\$-	-	\$-	-	\$-
1.1 Community Engagement Meeting (1)	4	\$456		\$-	4	\$375	8	\$516	4	\$177		\$-		\$-		\$-		\$-
1.2 Draft IP Meetings (3)	4	\$456		\$-	8	\$750	24	\$1,548	12	\$531		\$-		\$-		\$-		\$-
1.3 Public Hearing Meeting (1)	4	\$456		\$-	4	\$375	8	\$516	4	\$177		\$-		\$-		\$-		\$-
1.4 Submissions Meetings (2)	4	\$456		\$-	8	\$750	16	\$1,032	8	\$354		\$-		\$-		\$-		\$-
1.5 Post-Certification Meeting (1)		\$-		\$-	4	\$375	8	\$516	4	\$177		\$-		\$-		\$-		\$-
Task 2. Engage the Community in the Draft Implementation Plan Strategies	12	\$1,368	-	\$-	36	\$3,374	40	\$2,580	160	\$7,077	-	\$-	20	\$1,030	40	\$1,444	16	\$773
2.1 Educational Series	4	\$456		\$-	12	\$1,125	12	\$774	40	\$1,769		\$-		\$-		\$-	4	\$193
2.2 Community Engagement Event	4	\$456		\$-	8	\$750	12	\$774	60	\$2,654		\$-		\$-	24	\$866	8	\$386
2.3 Educational/Visualization Tools	4	\$456		\$-	16	\$1,500	16	\$1,032	60	\$2,654		\$-	20	\$1,030	16	\$578	4	\$193
Task 3. Refine the Draft Implementation Plan	4	\$456	36	\$6,732	40	\$3,749	188	\$12,124	128	\$5,661	40	\$3,045	24	\$1,236	48	\$1,733	8	\$386
3.1 Issue - Specific Technical Analysis	4	\$456		\$-	24	\$2,249	80	\$5,159	72	\$3,185	24	\$1,827	24	\$1,236	48	\$1,733		\$-
3.2 Public Review Draft IP		\$-	20	\$3,740	8	\$750	60	\$3,869	24	\$1,062	16	\$1,218		\$-		\$-	4	\$193
3.3 Hearing Draft IP		\$-	16	\$2,992	8	\$750	48	\$3,096	32	\$1,415		\$-		\$-		\$-	4	\$193
Task 4. Conduct Local Public Hearings	8	\$912	-	\$-	24	\$2,249	60	\$3,869	44	\$1,946	-	\$-	-	\$-	-	\$-	16	\$773
4.1 City Commissions Study Session		\$-		\$-	8	\$750	16	\$1,032	16	\$708		\$-		\$-		\$-	4	\$193
4.2 City Council Study Session	4	\$456		\$-	4	\$375	12	\$774	4	\$177		\$-		\$-		\$-	4	\$193
4.3 Planning Commission Public Hearing(s)		\$-		\$-	8	\$750	16	\$1,032	16	\$708		\$-		\$-		\$-	4	\$193
4.4 City Council Adoption Hearing(s)	4	\$456		\$-	4	\$375	16	\$1,032	8	\$354		\$-		\$-		\$-	4	\$193
Task 5. Submit Package to Coastal Commission	16	\$1,824	24	\$4,488	48	\$4,499	64	\$4,127	140	\$6,192	-	\$-	-	\$-	-	\$-	-	\$-
5.1 Prepare Conditionally Adopted IP		\$-		\$-	8	\$750	16	\$1,032	48	\$2,123		\$-		\$-		\$-		\$-
5.2 Coastal Commission Hearing(s)	8	\$912		\$-	16	\$1,500	16	\$1,032	16	\$708		\$-		\$-		\$-		\$-
5.3 Incorporate Suggested Modifications		\$-	24	\$4,488	8	\$750	16	\$1,032	60	\$2,654		\$-		\$-		\$-		\$-
5.4 Coastal Commission Hearing(s)	8	\$912		\$-	16	\$1,500	16	\$1,032	16	\$708		\$-		\$-		\$-		\$-
Task 6. Prepare Post-Certification Materials	4	\$456	-	\$-	18	\$1,687	34	\$2,193	72	\$3,185	24	\$1,827	48	\$2,472	72	\$2,599	24	\$1,159
6.1 Post-Certification Map		\$-		\$-	2	\$187	2	\$129	8	\$354		\$-	24	\$1,236	8	\$289		\$-
6.2 Local CDP Materials		\$-		\$-	8	\$750	24	\$1,548	40	\$1,769	16	\$1,218	16	\$824	40	\$1,444	16	\$773
6.3 Staff CDP Training	4	\$456		\$-	8	\$750	8	\$516	24	\$1,062	8	\$609	8	\$412	24	\$866	8	\$386
Totals	60	\$6,840	60	\$11,220	194	\$18,182	450	\$29,021	576	\$25,476	64	\$4,872	92	\$4,738	160	\$5,776	64	\$3,091



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2. Benefits Percentage

Personnel	Grant Request
Salaries and Wages	\$ 63,734
Benefits	\$ 20,164
Total Labor Request	\$ 83,899
Salaries and Wages vs. Benefits	24%

3. Contractor Expenses

Task Name	Hours	Cost
Task 2. Engage the Community in the Draft Implementation Plan Strategies	32	\$ 4,800
2.1 Educational Series	16	\$ 2,400
2.2 Community Engagement Event	16	\$ 2,400
2.3 Educational/Visualization Tools		\$ -
Task 3. Refine the Draft Implementation Plan	112	\$ 16,800
3.1 Issue - Specific Technical Analysis	100	\$ 15,000
3.2 Public Review Draft IP	12	\$ 1,800
3.3 Hearing Draft IP		\$ -
Task 4. Conduct Local Public Hearings	16	\$ 2,400
4.1 City Commissions Study Session	8	\$ 1,200
4.2 City Council Study Session	8	\$ 1,200
4.3 Planning Commission Public Hearing(s)		\$ -
4.4 City Council Adoption Hearing(s)		\$ -
Totals	160	\$ 24,000

4. Project Supplies

Itemized Supplies	Budget	Task
Workshop Materials	\$ 1,000	2
Document Printing	\$ 1,000	6
Visualization Equipment/Kiosks	\$ 24,000	2
Travel	\$ 2,000	5
Totals	\$ 28,000	



4. Resolution from the City Council of Hermosa Beach

The Hermosa Beach City Council will consider adopting a resolution on May 24, 2016 that includes the following information:

- 1) authority to submit the proposal,
- 2) authority to enter into a grant agreement with the California Coastal Commission if the grant is awarded, and
- 3) designation of the applicant's authorized representative (name and title).