

EXHIBIT A

SCOPE OF WORK

1. Grantee agrees to expend grant funds provided by the Commission only for and in accordance with project activities as described under the Scope of Work attached hereto as EXHIBIT A.
2. The Project representatives during the term of this agreement, and the person authorized to sign grant amendments and RFFs on behalf of the grantee, will be:

State Agency: California Coastal Commission	Grantee: City of Marina
Name: Kelsey Ducklow ("Grant Manager")	Name: Layne Long City Manager
Address: 455 Market St. Suite 300 San Francisco, CA 94105	Address: 211 Hillcrest Avenue Marina, CA 93933
Phone: (415) 904-2335	Phone: 831-884-1224
Email: kelsey.ducklow@coastal.ca.gov	Email: llong@cityofmarina.org

3. Primary project contact:

State Agency: California Coastal Commission	Grantee City of Marina
Section/Unit: Statewide Planning Unit	Section/Unit: Planning Services
Name: Carey Batha Environmental Scientist	Name: Alyson Hunter, AICP Planning Manager
Address: 455 Market Street, Suite 300 San Francisco, CA 94105	Address: 211 Hillcrest Avenue Marina, CA 93933
Phone: 415-904-5287	Phone: 831-884-1251
Email: carey.batha@coastal.ca.gov	Email: ahunter@cityofmarina.org

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SCOPE OF WORK

Name of Local Government: City of Marina

Name of Project: Comprehensive Update to the City's 1982 LCP

Funding Source: General Fund

Specific Program: Local Coastal Program Local Assistance Grant Program

Federal Tax ID#: 94-2321991

Budget Summary:

CCC funding:	\$497,120
<u>Other funding:</u>	none
Total project cost:	\$497,120

Term of Project: October 2, 2023 (or date of agreement execution) – October 5, 2026

A. PROJECT DESCRIPTION

The City of Marina's Local Coastal Program (LCP) was certified by the Coastal Commission in 1982 and last amended in 2009. The LCP includes the Land Use Plan, a policy document, and the Coastal Implementation Plan, which includes a set of ordinances as well as Marina Municipal Code Chapter 17.40.

The City of Marina received a \$85,685 Round 4 LCP Local Assistance grant in 2017 to begin working toward a comprehensive LCP update, and in 2022 the City received a \$100,000 rolling grant to fund an updated sea level rise vulnerability assessment, including a social vulnerability assessment, along with a complementary targeted amendment to the LCP Hazards sections (referred to herein as 'Phase 1'). The rolling grant is still underway, but significant progress has been made and will likely close by 9/1/2024.

This grant will fund Phase 2, a comprehensive LCP update which will holistically address climate change resiliency in all aspects of the LCP, including by adding environmental justice policy language to the LCP. The Phase 2 funding will focus on and perform further policy updates necessary to implement the findings from the Existing Conditions and Adaptation Report and the Social Vulnerability Assessment, which were prepared as part of Phase 1. Such policy language will focus on coastal resiliency adaptation strategies as it intersects with Environmental Justice, Public Access, and ESHA. Specifically, Phase 2 will include: 1) public

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outreach, 2) a comprehensive LCP clean-up of strikethroughs and underlines incorporating amendments formally approved by the Coastal Commission and adopted by Council, 3) site rezoning, 4) mapping updates, 5) implementation of the Monterey Bay Opportunistic Beach Nourishment Program, 6) Housing Ordinance updates, and 7) a final LCP Amendment.

B. TASKS

Task 1 – Project Administration

This task includes contract negotiation and execution, insurance compliance, administration, preparation and execution of subconsultant contracts, monthly invoices and progress memos, etc. This task also covers general communications and coordination among the EMC Planning Group team, the City, the Coastal Commission and all other involved agencies and interests throughout the LCP preparation process outside of the regularly scheduled meetings identified in the tasks below.

Deliverables:

- Executed contract(s) with subconsultants
- Insurance certificates naming the City
- Quarterly invoices identifying staff, hours, rates, and amount for each task, and accompanying progress memo identifying work performed to date

Task 2 – Stakeholder Identification and Outreach Program

This task includes project kick-off, gathering stakeholder information, public outreach, and a public workshop. The intent of the outreach program is to integrate environmental justice into all aspects of the LCP update and to increase public awareness and participation in climate change and sea level rise planning activities, particularly among vulnerable communities.

Task 2.1 Project Kickoff Meeting with Coastal Commission Staff

Participate in an initial meeting with Coastal Commission staff to discuss the comprehensive LCP update, including scope and schedule. Initial meeting topics will include the City's identified LCP policy areas in need of an update (see Tasks 3-6 below), document format, public outreach, meeting schedule, and other issues that are important at early stages of the project. The intent of the meeting will be to obtain Coastal Commission staff's early review and acceptance of the scope and have a clear understanding of Coastal Commission priorities to ensure an efficient certification process. If Commission staff identifies any other LCP policy areas they would like included as part of the update, EMC Planning Group staff will coordinate with City staff to decide whether such changes can be incorporated as part of this LCP Amendment (see Task 7). This Task includes up to 3 subsequent coordination meetings with Coastal Commission staff, as needed. EMC Planning Group will prepare meeting minutes and distribute to the participants.

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Task 2.2 Gathering Stakeholder Information

An initial step in the outreach process will be to define and identify stakeholders and develop a community outreach strategy.

Task 2.3. Preparing a Public Outreach Program

The City will solicit stakeholders to help in this public outreach process and prepare initial information on vision, purpose, upcoming tasks, and schedule to distribute to stakeholders. This task will include the preparation of email notification lists, and the identification of key links to community cross sections to facilitate information flow and participation. EMC Planning Group will assist staff to identify and engage low-income segments of the community, as well as California Native American Tribes, and develop outreach and meetings to solicit meaningful engagement. Meetings will be attended and lead by City staff and EMC Planning Group. Such outreach efforts could include email and USPS lists, community-wide informational postings, City social media platforms, and a dedicated website for content development prepared and managed by EMC Planning Group.

Task 2.4 Create Outreach Materials

A web page will be developed to be utilized throughout the LCP update process to obtain public input and update the public about upcoming meetings, draft documents, and the project's overall schedule and progress. Social media platforms and a newsletter template will be developed to be utilized throughout the LCP update process to obtain public input and update the public about upcoming meetings, draft documents, and the project's overall schedule and progress. A community questionnaire will be designed, distributed, and responses will be considered throughout the LCP update process.

Task 2.5 Community Workshop

Present draft vision, goals, and objectives at a public workshop for input and discussion.

Deliverables:

- Agendas and Minutes for up to four (4) coordination mtgs, including one (1) kick-off meeting with Coastal Commission staff
- Stakeholder list and contacts to use in outreach and noticing
- Outreach Program Memo
- Web page, social media platforms, newsletter template, web-based community questionnaire
- Community workshop materials, handouts, agenda, meeting summary

Task 3 – Comprehensive LCP Clean-up

Task 3.1 Consolidate previously approved and/or certified track-changes versions into a clean

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draft

The City of Marina's currently certified LCP contains strikethroughs and underlines. This task will include cleaning up all strikethroughs and underlines. EMC Planning staff will review the existing LUP and IP and delete all language which has been certified in strikethroughs and will add all language that has been certified in underlines. An admin draft of this cleaned up LCP will be shared with Coastal Commission staff for a 6-week review, and comments will be incorporated into a revised draft if necessary.

Task 3.2 Memo discussing sections of LCP that need to be amended to include climate and sea level rise resiliency policies. Updates will occur in Task 4.2

During this comprehensive LCP clean-up, EMC Planning Group will identify areas of the LCP where climate and sea level rise resiliency policies need to be added beyond those already being drafted in the project funded by the previous grant, LCP-22-03.

Deliverables:

- Admin. Draft LCP cleanup update for 6-week Coastal staff review
- (Revised) 2nd Draft LCP cleanup update
- Memo on SLR updates and how they will be addressed in Task 4.2

Task 4 – Site Rezoning / LCP IP/ LUP

Task 4.1 Analyze sites for potential zoning and land use amendments

Three sites have been identified that could benefit from an LCP Amendment to update their zoning to better match the potential and intent of the sites. The first site is the Brown Bulb Ranch site (APN 033-111-035, -029). It is an in-fill site located on the corner of Beach Road and Del Monte Boulevard and adjacent to Walmart (Marina Landing Shopping Center) and Locke-Paddon Park. The site is currently zoned Planned Commercial. The City envisions mixed-use development here, including a commercial and high-density residential mixed-use project, which would require a zoning designation change to allow for a high-density residential overlay. Increasing density within the City Center will help the City achieve their housing needs in a more compact sustainable manner that avoids hazardous areas.

The second site is the Cemex Site, located seaward of Highway 1 in the sand dunes in the northern area of Marina's Coastal Zone (APNs 203-011-019, 203-011-001, 203-011-016 and 203-011-020). In 2017, the Coastal Commission issued a Consent Cease and Desist order (CCC-17-CD-02) which required Cemex to stop sand mining by December 31, 2020, and required that Cemex transfer the Property to an approved non-profit or governmental entity for conservation at a reduced price, with a deed restriction to protect the access and the habitat at the site in perpetuity. The 400-acre site is currently zoned C-D (Coastal Conservation and Development District); however, this City- adopted rezoning has not yet been certified by the CCC. An LCP amendment is required to update the site's zoning consistent with the requirement of the 2017

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Consent Cease and Desist order, or other agreements that have been executed regarding the sites land use future, and certify City adopted rezonings.

The third site is on Lake Court Drive, seaward of Highway 1. There are three single family dwellings zoned Public Facility here that are not currently connected to the public sanitary sewer system. The City would like to clean up the zoning for these three parcels to reflect the residential use and facilitate connection to the sanitary sewer system.

If, during Phase 2 Task 4, additional sites are identified as potentially benefiting from an LCP Amendment to update their land use and zoning, additional budget may be allocated here for such policy updates.

Deliverables:

- Admin. draft proposed LCP Land Use and Zoning Code language changes for 6-week Coastal staff review
- Admin. draft proposed map updates for 6-week Coastal staff review
- (Revised) 2nd Draft

Task 4.2 Address coastal resiliency needs in previous amendments and update as necessary in draft IP/LUP

EMC Planning Group and City staff will consider how other city-wide zoning updates could achieve preferred coastal resiliency strategies as identified in Phase 1, including managed retreat where feasible. This will include identifying inland properties that could be zoned and maintained as open space. An admin draft LCP update will be shared with Coastal Commission staff for a 6-week review period showing potential rezoning, and comments will be incorporated into a revised draft if necessary.

Deliverables:

- Admin. draft LCP updates related to coastal resiliency for 6-week Coastal staff review
- (Revised) 2nd Draft

Task 5 – Mapping Update

Task 5.1 Prepare GIS maps for zoning, land use, additional maps as needed to modernize the LCP – coordination with CCC mapping unit will be included

The maps in the City of Marina's LCP are the original maps from the initial LCP certification in 1982. The maps are hand drawn, of poor scale and quality, and have not yet been converted digitally. EMC Planning Group will update all maps within the LCP to digital form and will provide GIS layers to the City. EMC Planning Group will also work with City staff and Coastal

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Commission staff to identify additional maps that could support the LCP (i.e., ESHA, hazards, public access maps, etc.)

Deliverables:

- Up to 25 digital maps (one draft and one final) to replace existing hand drawn LCP maps
- Create GIS layers for Marina's ownership and use

Task 6 – Monterey Bay Opportunistic Beach Nourishment Program (MBOBNP)

Task 6.1 Integration of the City of Monterey's OBNP policies into the LCP update as applicable

The intent of the Opportunistic Beach Nourishment Program (OBNP) is to create a process where available suitable beach material can be stockpiled and/or directly placed on the beach under a streamlined process. Under the proposed program, beach material would be evaluated for compatibility, stockpiled at designated sites if needed, and placed on predetermined beach receiver sites(s). The City of Monterey adopted Initial Study and Negative Declaration will be used as the required CEQA analysis.

Task 6.2 Review the City of Monterey's adopted OBNP MND for adequacy

This Task includes synthesizing the MBOBNP into LCP language which will set the stage for a programmatic approach to nature-based adaptation strategies along Marina's coastline. EMC Planning Group will work with Integral Consultants to develop regional, neighborhood, site, or asset specific adaptation approaches by identifying receiver sites along the Marina coastline.

Deliverables:

- Draft policy language encouraging a long-term plan for the membership and use of the MBOBNP as a method for nature-based adaptation, shared with CCC staff for 6-week review
- Final policy language incorporated in LCPA

Task 7 – Specific Policy Area Updates

There are a number of specific policy area updates required to bring Marina's LCP into compliance with State Law. These policy area updates will generally address environmental justice and climate change issues by addressing housing and transportation policies that will facilitate reductions in greenhouse gases and vehicle miles traveled by streamlining housing development in areas appropriate to support such development.

Task 7.1 Objective Design Standards, Housing Ordinance Updates, and additional policy area updates resulting from stakeholder and Coastal Commission staff input

The City of Marina is in the process of adopting Objective Design Standards (ODS) as required by State Law (SB 35 and SB 330). The ODS will be adopted outside of the City's Coastal Zone at

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the end of 2023. As part of this LCP update, the City will incorporate the ODS within the LCP as required by State Law. The City's ODS will be modified as appropriate for the Coastal Zone and integrated into the LCP Implementation Plan.

The City of Marina has a number of fair housing ordinances (reasonable accommodation, employee housing, supportive and transitional housing, low-barrier navigation centers, etc.) that it is adopting to comply with State Housing Law, and need to be brought into the Coastal Zone via an LCP amendment.

This Task leaves time and budget to account for any additional LCP policy area changes that are identified by EMC Planning, City staff, Coastal staff or stakeholders during the LCP amendment process, such as environmental justice policies. The draft IP updates will be shared with Coastal Commission staff for a 6-week review, and the draft will be revised to reflect those comments as appropriate.

Deliverables:

- ODS, housing updates, and other policy updates incorporated into draft IP shared with CCC staff for 6-week review
- Revised draft IP updated to address CCC staff comments as appropriate

Task 8 – Prepare LCP Amendment Submittal

This task includes preparing a final draft of the comprehensive LCP update, which will include the amendments from Tasks 3-7 above. During this Task, EMC Planning Group will finalize edits from the City and Coastal staff and will assist the City in the LCP Amendment submittal.

Task 8.1 Synthesis of previous tasks into an Admin. draft for City staff review

Synthesize admin drafts from previous tasks specific LCP updates into one unified admin draft for review.

Task 8.2 Prepare "final" draft for Coastal staff review

Submit draft LCP update for City and Coastal Commission staff review. Attend up to two (2) meetings with City and Coastal Commission staff.

Task 8.3 Prepare public draft

Incorporate City staff and Coastal Commission comments to create a public draft.

Task 8.4 Staff Report, Resolution, Ordinance, and Findings

Assist City staff with preparation of Staff Reports and Findings for the City Planning Commission and City Council to consider adoption of the LCP Amendment.

Task 8.5 Attend Public Hearings

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Prepare for and attend up to two (2) Planning Commission meetings and two (2) City Council meetings to adopt the LCP Amendment. This includes assisting the City with preparation of a Power Point presentation. Prepare for and attend the Coastal Commission hearing to adopt the LCP Amendment to assist the City with questions, as needed.

Deliverables:

- Admin draft LCPA compiling all amendments generated in previous tasks for City staff review
- Revised draft LCPA for 6-week CCC staff review
- Revised draft for public review
- Planning Commission staff report and meeting materials; City Council staff report and meeting materials
- LCPA for submittal to CCC
- Coordination with CCC staff in preparation for CCC hearing

C. SCHEDULE

Project start/end dates: 10/02/2023 (or date of agreement execution) through 10/05/2026

Task 1. Project Administration	Projected start/end dates: 10/2/2023 – 10/5/2026
1.1 Project Administration	10/02/23 – 10/05/26
1.2 Meeting Preparation (includes meetings with City and Coastal staff, and consultant team)	10/02/23 – 10/05/26
Outcome/Deliverables: a. Executed contract(s) with subconsultants b. Insurance certificates naming the City c. Quarterly invoices identifying staff, hours, rates, and amount for each task, and accompanying progress memo identifying work performed to date	a. 12/01/23 b. 12/01/23 c. 10/05/26 (ongoing)
Task 2. Stakeholder ID+Outreach Prog.	Projected start/end dates: 10/12/23-6/05/25
2.1 Project Kick-Off Meeting with Coastal staff	10/12/23

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2.2 Gathering Stakeholder information	10/23/23-12/08/23
2.3 Preparing a Public Outreach Program	12/13/23-4/12/24
2.4 Create Outreach Materials	4/15/24-6/17/24
2.5 Community Workshop(s) (Up to 2)	7/05/24
<p>Outcome/Deliverables:</p> <ul style="list-style-type: none"> a. Agendas and Minutes for up to four (4) coordination mtgs, including one (1) kick-off meeting with Coastal Commission staff b. Stakeholder list and contacts to use in outreach and noticing c. Outreach Program Memo d. Web page, social media platforms, newsletter template, web-based community questionnaire e. Community workshop materials, handouts, agenda, meeting summary 	<ul style="list-style-type: none"> a. 10/12/25 b. 2/08/24 c. 4/12/24 d. 5/17/24 (ongoing) e. 6/05/25
Task 3. Comprehensive LCP Clean-Up	Projected start/end dates: 2/02/24-1/20/25
3.1 Consolidate previously approved and/or certified track-changes versions into a clean draft	2/02/24-5/17/24
3.2 Memo discussing sections of LCP that need to be amended to include climate and sea-level rise resiliency policies. Updates will occur in Task 4.2	2/02/24-5/17/24
<p>Outcome/Deliverables:</p> <ul style="list-style-type: none"> a. Admin. Draft LCP cleanup update for 6-week Coastal staff review b. (Revised) 2nd Draft LCP cleanup update c. Memo on SLR updates and how they will be addressed in Task 4.2 	<ul style="list-style-type: none"> a. 10/18/24 b. 1/10/25 c. 10/18/24
Task 4. Site Rezoning/LCP IP/LUP	Projected start/end dates:

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	12/2/2024 – 4/29/2025
4.1 Analyze sites for potential zoning and land use amendments	12/02/24-4/29/25
4.2 Address coastal resiliency needs in previous amendments and update as necessary in draft IP/LUP	12/02/24-4/29/25
Outcome/Deliverables: <ul style="list-style-type: none"> a. Admin. draft proposed LCP Land Use and Zoning Code language changes for 6-week Coastal staff review b. Admin. draft proposed map updates for 6-week Coastal staff review c. (Revised) 2nd Draft 	<ul style="list-style-type: none"> a. 2/29/25 b. 2/29/25 c. 4/29/25
Task 5. Mapping Update	Projected start/end dates: 12/2/2024 – 4/29/2025
5.1 Prepare GIS maps for zoning, land use, additional maps as needed to modernize the LCP – coordination with CCC mapping unit will be included	12/02/24-4/29/25
Outcome/Deliverables: <ul style="list-style-type: none"> a. Up to 25 digital maps (one draft and one final) to replace existing hand drawn LCP maps b. Create GIS layers for Marina’s ownership and use 	<ul style="list-style-type: none"> a. 4/29/25 b. 4/29/25
Task 6. Monterey Bay Opportunistic Beach Nourishment Prog. (MBOBNP)	Projected start/end dates: 12/13/2023 – 8/12/2025
Task 6.1 Integration of the City of Monterey’s OBNP policies into the LCP update as applicable	12/13/23-5/12/24
Task 6.2 Review the City of Monterey’s adopted OBNP MND for adequacy	12/13/23-6/12/24

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Outcome/Deliverables: a. Draft policy language encouraging a long-term plan for the membership and use of the MBOBNP as a method for nature-based adaptation, shared with CCC staff for 6-week review b. Final policy language incorporated in LCP	a. 6/08/25 b. 8/12/25
Task 7. Specific Policy Area Updates	Projected start/end dates: 12/13/23-8/25/25
Task 7.1 Objective Design Standards, Housing Ordinance Updates, and additional policy area updates resulting from stakeholder and Commission staff input	12/13/23-8/12/25
Outcome/Deliverables: a. ODS, housing updates, and other policy updates incorporated into draft IP shared with CCC staff for 6-week review b. Revised draft IP updated to address CCC staff comments as appropriate	a. 6/08/25 b. 8/25/25
Task 8. Prepare LCP Amendment Submittal	Projected start/end dates: 7/1/2024 – 4/29/2026
Task 8.1 Synthesis of previous tasks into an Admin. draft for City staff review	7/01/24-10/25/25
Task 8.2 Prepare “final” draft for Coastal staff review	11/15/24-12/20/25
Task 8.3 Prepare public draft	2/17/25-3/28/25
Task 8.4 Staff Report, Resolution, Ordinance, and Findings	3/28/25-5/30/25
Task 8.5 Attend Public Hearings	11/30/25-4/29/26
Outcome/Deliverables: a. Admin draft LCPA compiling all amendments generated in	a. 4/29/25 b. 5/29/25 c. 8/15/25

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<ul style="list-style-type: none"> previous tasks for City staff review b. Revised draft LCPA for 6-week CCC staff review c. Revised draft for public review d. Planning Commission staff report and meeting materials; City Council staff report and meeting materials e. LCPA for submittal to CCC f. Coordination with CCC staff in preparation for CCC hearing 	<ul style="list-style-type: none"> d. 10/05/25 e. on Coastal Commission agenda schedule f. Coastal Commission hearing
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D. BENCHMARK SCHEDULE

ACTIVITY	COMPLETION DATE
T.1 Project Administration	Throughout
T.2 Stakeholder ID and Outreach Program	6/05/25 (ongoing)
T.2.a Public Workshop	7/05/24
T.3 Comprehensive LCP Clean-Up	1/10/25
T.4 Site Rezoning (new IP/LUP)	4/29/25
T.5 Mapping Update (GIS)	4/29/25
T.6 MBOBNP	8/12/25
T.7 Additional Policy Updates (ODS, Housing +)	8/25/25
T.8 Prepare Drafts and Final Draft for Submittal to CCC	10/05/25

EXHIBIT A1

DEFINITIONS

1. The term “Agreement”; this Grant Agreement.
2. The term “Budget Act”; the annual enacted version of the Budget Bill which makes appropriations for the support of the government of the State of California.
3. The term “Chief Deputy Director”; the Chief Deputy Director of the Commission.
4. The terms “Commission” or “Coastal Commission” and the acronym “CCC” all refer to the California Coastal Commission.
5. The term “Executive Director”; the Executive Director of the Commission.
6. The term “Grant” or “Grant Funds”; in the case of LCP grants, the money provided by the California Climate Investments program or, in the case of Public Education grants, sales and renewals of the WHALE TAIL[®] Specialty License Plate, or California’s Voluntary Tax Check-Off Program, or General Fund/Local Assistance, and administered by the Coastal Commission to the Grantee pursuant to this Agreement.
7. The term “Grant Manager”; the representative of the Commission with authorization per the Executive Director to administer and provide oversight of the Grant.
8. The term "Grantee"; an applicant who has a signed agreement for Grant Funds.
9. The term "Project"; the activity described under the Scope of Work, attached as EXHIBIT A, to be accomplished with Grant Funds.
10. The term “Project Budget”; the Commission approved cost estimate submitted to the Commission’s Grant Manager for the Project. The Project Budget shall describe all labor and material costs of completing each component of the Project. The Project Budget shall contain itemized amounts permissible for each item or task described in the Scope of Work. The Project Budget must include the set administrative and indirect costs agreed upon by the Parties if applicable.
11. The term “Public Agency”; any State of California department or agency, a county, city, public district or public agency formed under California law.
12. The term “Scope of Work” refers to EXHIBIT A, including the approved Project Description, Tasks, and Schedules.
13. The term “Termination Date”; the date by which all activity for the project must be concluded, as specified in the signature page of this Agreement. Work performed after this date cannot be reimbursed.

EXHIBIT B

BUDGET

<i>City of Marina</i>	<i>CCC Grant Total</i>	<i>Match/Other Funds</i>	<i>Total (LCP Grant Funds + Match/Other Funds)</i>
LABOR COSTS¹			
City Staff Labor			
Task 1 – Project Administration	\$3,178.00		\$3,178.00
Task 2 – Stakeholder ID+Outreach Program	\$3,178.00		\$3,178.00
Task 3 – Comprehensive LCP Clean-Up	\$3,178.00		\$3,178.00
Task 4 – Site Rezoning (new IP/LUP) and General Resiliency Review	\$3,520.00		\$3,520.00
Task 5 – Mapping Update (GIS)	\$2,178.00		\$2,178.00
Task 6 – MBOBNP	\$2,178.00		\$2,178.00
Task 7 – Policy Updates	---		---
Task 8 – Hearings, Reviewing drafts, staff reports, etc.	\$4,375.00		\$4,375.00
Total Labor Costs	\$21,785.00		\$21,785.00
DIRECT COSTS			
County/City Staff Project Supplies			
A			
B, etc.			
Total	0.00		0.00
County/City Staff Travel in State²			
Mileage			
Hotel, etc.			
Total	0.00		0.00
Consultants³/Partners			
Consultant A (EMC)			
Task 1 - Project Admin.	\$41,450.00		\$41,450.00

¹ Amount requested should include total for salary and benefits.

² Travel reimbursement rates are the same as similarly situated state employees.

³ All consultants must be selected pursuant to a bidding and procurement process that complies with all applicable laws.

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<i>City of Marina</i>	<i>CCC Grant Total</i>	<i>Match/Other Funds</i>	<i>Total (LCP Grant Funds + Match/Other Funds)</i>
Task 2 - Stakeholder ID+Outreach Program	\$47,640		\$47,640
Task 3 - Comprehensive LCP Clean-Up	\$38,020		\$38,020
Task 4 - Site Rezoning (new IP/LUP) + ½ Resiliency	\$49,995		\$49,995
Task 5 - Mapping Update (GIS)	\$42,950		\$42,950
Task 6 - MBOBNP	\$6,960		\$6,960
Task 7 – Policy Updates	\$119,585		\$119,585
Task 8 - LCP Drafts, hearings, submittal to CCC + Resiliency	\$81,375		\$81,375
Consultant A (EMC) Total	\$427,975		\$427,975
Consultant B (Integral)			
Tasks 1 - Stakeholders + Outreach	\$4,283		\$4,283
Task 2 - ½ Resiliency	\$7,597		\$7,597
Task 6 - MBOBNP	\$15,600		\$15,600
Task 8 - LCP Drafts, Hearings, Submittal	\$19,880		\$19,880
Consultant B (Integral) Total	\$47,360		\$47,360
Consultants Total	\$475,335		\$475,335
Total Direct Costs	\$475,335		\$475,335
OVERHEAD/INDIRECT COSTS⁴			
Total City Staff Overhead/Indirect Costs	\$0		\$0
Total Consultant Overhead/Indirect Costs	\$0		\$0
TOTAL PROJECT COST	\$497,120		\$497,120

⁴ Indirect costs include, for example, a pro rata share of rent, utilities, and salaries for certain positions indirectly supporting the proposed project but not directly staffing it. Amount requested for indirect costs should be capped at 10% of amount requested for “Total Labor.”

EXHIBIT B1

BUDGET DETAIL AND PAYMENT PROVISIONS
(Local Coastal Programs)

1. **Request for Funds**

- A. For performance of activities satisfactorily rendered during the term of this Agreement (as specified in EXHIBITS A and B), and upon receipt and approval of the Request for Funds Form described below (also referred to as the “RFF Form”), the Commission agrees to reimburse Grantee for actual expenditures incurred in accordance with the rates specified herein or attached hereto.
- B. Grantee shall submit each RFF form no more frequently than monthly (except as requested by the Commission) but no less frequently than quarterly (assuming activity occurred within that quarter) in arrears via email to your LCP grant coordinator or mailed in triplicate to:
- California Coastal Commission
Attn: Carey Batha
Statewide Planning Division
455 Market Street, Suite 300
San Francisco, CA 94105
- C. Each RFF form shall contain the following information:
1. Grantee’s name and address as shown in this Agreement.
 2. Invoice number and date of the RFF
 3. Time period covered by the RFF form during which work was actually done.
 4. Agreement number as shown on this Agreement.
 5. Original signature of the Grantee, specifically the Project Representative, as identified in EXHIBIT A.
 6. Itemized costs by tasks and source of funds as listed in the Scope of Work for the billing period in the same or greater level of detail as indicated in the Project Budget (see EXHIBIT B), with supporting documentation. Only those costs and/or cost categories expressly identified in this Agreement may be reimbursed.
 7. Remaining balance listed by task number from the Scope of Work including the cumulative expenditures to date, the expenditures during the reporting period, and the unexpended balance of funds under this Agreement.
 8. The total amount of all other funds, including matching funds, under the Grantee Matching Funds section of the RFF.

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- D. Attached to the RFF form, the Grantee shall submit a supporting progress report summarizing the work that was completed during the invoice period and the current status of the work for which disbursement is sought, including work by any consultant, and comparing it to the status required by the Scope of Work (budget, timeline, tasks, etc.). Progress reports must be submitted no less frequently than on a quarterly basis, even if an RFF is not submitted.
- E. Notwithstanding the foregoing, the Grant Manager of the Commission may request, and the Grantee shall provide, receipts or other source documents for any other direct expenditure or cost as described in the RFF form, as and when necessary to resolve any issue concerning reimbursement.
- F. The Grantee's failure to fully execute and submit a RFF form, including attachment of supporting documents, may relieve the Commission of its obligation to disburse funds to the Grantee unless and until the Grantee corrects all deficiencies.
- G. Any RFF form that is submitted without the required itemization and documentation will be considered "disputed" and will not be authorized. If the RFF form package is incomplete, inadequate or inaccurate, the Commission will inform the Grantee and will withhold payment until all required information is received or corrected. In the case of non-compliance, the Commission will issue a formal Invoice Dispute Notification [STD (209)] and take necessary action in resolving any disputed matter(s). Any penalties imposed on the Grantee by a consultant, or other consequence, because of delays in payment will be paid by the Grantee and is not reimbursable under this Agreement.
- H. Grant Funds in this award have a limited period in which they must be expended. Grantee expenditures funded by the Commission must occur within the term of the Grant Agreement and before the Termination Date.
- I. The Grantee shall expend Grant Funds in the manner described in the Scope of Work and Project Budget approved by the State. Expenditure on items contained in the approved Project Budget may vary by as much as ten percent with prior approval by the Commission Grant Manager, provided the grantee first submits a revised Project Budget for the purpose of amending the Project Budget. In any event, the total amount of the Grant Funds may not be increased, except by written amendment to this agreement and only if approved by the Commission.

2. **Budget Contingency Clause**

- A. It is mutually agreed that if the final Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the Grant Program, this Agreement shall be of no further force and

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effect, and the Commission shall have no liability to pay any funds whatsoever to Grantee or to furnish any other consideration under this Agreement and Grantee shall not be obligated to continue performance under the provisions of this Agreement.

- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this Grant Program, the Commission shall have the option at its sole discretion to either cancel this Agreement with no liability accruing to the Commission or enter into an agreement amendment with Grantee to reflect the reduced amount.

3. Prompt Payment Clause

Payment will be made no later than 45 days following receipt of properly submitted, undisputed invoices except as otherwise set forth in, and in each case in accordance with, the California Prompt Payment Act, Government Code section 927, et seq.