

**California Environmental Education Interagency Network
Meeting Minutes**



Date: November 16, 2017
Time: 9:30-11:30am

Location: Explorit Science Center
3141 5th St.
Davis, CA 95618

Meeting Lead: Lesley Taylor and Shannon Gordon
Note taker: Brian Brown

Attendee's in-person:

Shannon Gordon	CDE
Lesley Taylor	CDE
Brian Brown	Project WET
Ed Wong	CARB
Christy Porter	CalRecycle
Greg Ira	CA Naturalist
Lesa Johnston	CDFW
Susan Knadle	Retired OEHHA
Chris Breazeale	Explorit Science Center
Andrew Gordon	CCC
Kathy Schulz	DWR

On the phone:

Annie Kohut Frankel	CA Coastal Commission
Tom Drake	AEOE

1. Meeting called to order at: 9:45am. Welcome and Introductions.

2. Reviewed Agenda and Passed Around Sign-In Sheet

3. Reviewed Meeting Minutes:

Reviewed Meeting Minutes from October 2017 Meeting. First motion to approve minutes was made by: Shannon Gordon, Second motion: Lesa Johnston. Approved.

4. Reviewed Action Items from October 2017 Meeting.

a. Ed will ask Leslie T. to finalize September Meeting Minutes in Box and Annie will post to website. COMPLETED.

b. Heather will develop an online survey about CEEIN members' participation; Kathy Schulz, Christy Porter, and Annie Kohut Frankel will assist. IN PROGRESS.

c. Ed will add column to roster. Further discussion needed about service recognition guidelines. IN PROGRESS.

d. Ed will put out the request to members to submit 2-paragraph member descriptions. IN PROGRESS.

e. Connecting with Underserved Communities: Bryan Ehlers will ask staff member Maria if she would be willing to present at one of our meetings. IN PROGRESS.

f. Connecting with Underserved Communities: Andrew Gordon will check with Sharon at US Dept. of Agriculture if she would be willing to present at a future meeting in Davis. Presenter confirmed for March meeting. COMPLETED.

g. All members use Box.com to add any text you would like in the What's New in Your World section of the Meeting Minutes. Brian reports he is unable to get in. Susan having same problem. Password not recognized and no email received to change/update password. Andy suggests checking junk file. To Be Continued.

5. Committee Reports:

Administration and Organization Committee Update:

CEEIN 2018 Host List - Ed Wong passed around the 2018 CEEIN Host list for completion - Just need someone to host June 21st meeting.

CEEIN Committees - Ed Wong asks members to review committee list and sign up; only a few on committees doing the work. Suggests having committee co-leads for each committee to ease the work load.

CEEIN Member Descriptions - Ed Wong asks all CEEIN members to write a paragraph describing your background expertise and job duties. If we better know each of our capabilities, we can have better collaboration as a group. Please add your background description to "CEEIN Member Backgrounds" in Box or submit to Ed for addition by December 31, 2017.

CSTA Workshop coordinator(s) – Ed Wong bowing out of coordinating the CEEIN CSTA strand and asking for new CEEIN members to continue his work with Annie Frankel and Brian Brown. Kathy Schulz offered to help depending on timing with her schedule. Shannon Gordon asked if a procedure can be developed for working with CSTA; Brian Brown suggests a CEEIN member working closely with Ten Strands be involved on CEEIN CSTA Coordination team to insure smooth process.

CEEIN Roster & Service Recognition - Ed Wong proposing modification of CEEIN roster to replace FAX column with a years of service column. Shannon Gordon suggests titling as "Internal CEEIN Roster" for CEEIN use only. Lesa Johnston suggested new column be titled "Member Since". Will be located only in Box.

Draft Press release on CEEIN MOU: Ed Wong working with Annie Frankel and Katie Harrell on a draft press release announcing signing of the new CEEIN MOU. Shannon Gordon, Andy Gordon, and Greg Ira requested copy of draft press release be sent to all CEEIN signatory agencies for review and approval.

Outreach, Diversity, and Partnerships Committee Update:

Material support & teaching shift training for members: Ed Wong and other CEEIN members requesting more NGSS training and/or presentations to help members better understand NGSS in order to evaluate own resources. Chris Breazeale offered to do an NGSS training for CEEIN members.

Connecting at-risk and underserved communities: Ed Wong led off CEEIN member discussion by asking how can we as an EE entity better connect and serve at-risk and underserved communities. Already have (2) CEEIN presentations planned and 3rd in the works. Shannon Gordon noted “climate justice” groups are also forming around state. Andy Gordon asked CEEIN members to answer how, what and why CEEIN would like to work with at-risk and underserved communities when developing the message we would be trying to communicate. Christy Porter suggests we seek greater education on environmental justice issues for members to take back and use within own agencies. Greg Ira noted ChangeScale is considering an event to bring together organizations working with underserved communities and connecting to partners in a networking event.

Leadership and Legislation Committee Update:

Review MOU, CEEIN website to clarify definition of CEEIN mission, goals, etc. Shannon Gordon led off discussion on the value CEEIN has for members and the public. Christy Porter would like “What’s New in Your World” reinstated in meetings as a valuable networking piece for members. Lesley Taylor suggested longer meeting may be needed to fit everything we want in meeting. Beginning 2018, meetings will be extended by 30 minutes (9:30 AM – 12:00 PM) to accommodate this and more discussion time on issues, and more training time.

NGSS Training for CEEIN members – Shannon Gordon suggested reaching out to partners to get more training in using and understanding NGSS – i.e. maybe a training with Explorit and Project WET? She also noted a new round of roll-outs will be coming out in 2018 for formal educators and could look into having someone do a training for a CEEIN meeting.

6. Other Agenda Items and Other Announcements:

Impact of fires in Napa/Sonoma Counties – Lesley Taylor called up by OES as staff on Napa & Sonoma wildfires. Lesley on team tasked with how schools responded – and are continuing to respond - to the situation. 652 schools closed on worst day of the fires, putting 290,000 students out of school for up to 3 weeks. Significant damage to some schools; complete destruction of others. Inter-agency collaboration tasked with what to do to get education back in action.

Federal Green Ribbon School funding – Lesley Taylor reported the Federal Green Ribbon Schools program has received funding for 2018. California may delay state Green Ribbon School application deadline due to late Federal notification. Needs application reviewers and will have remote options for volunteers who can’t attend a review event day.

7. Action Items from this meeting:

- a. Lesley Taylor will send Box invitation to DOC/CCC staff
- b. **All CEEIN members** - Please add a paragraph describing your background expertise and duties to “CEEIN Member Backgrounds” in Box or submit to Ed Wong to add to document in Box. **Due December 31, 2017**
- c. Ed Wong will post sample in Box for members to use and will also email to members.
- d. Ed Wong will follow up with Jessica Sawko at CSTA about a process for coordinating CEEIN strand workshops at their annual education conference.
- e. Ed Wong will develop “Internal CEEIN Roster” by replacing FAX column with title “Member Since”, upload to Box, and invite members to add the year they joined CEEIN.
- f. Ed Wong will send draft press release of MOU to all signatory agency members with deadline to object or modify before going final.
- g. Shannon Gordon will work with Annie Frankel to identify training opportunities for CEEIN members.
- h. Ed Wong will return ‘What’s New in Your World’ into next meeting in January 2018 and expand meeting time by 30 minutes to 12:00 PM.

- i. Shannon Gordon asks CEEIN members to think about how they might be able to offer an NGSS session at future meetings.

Formal Meeting Wrapped-Up at: 11:35 AM

Next Meeting: January 18, 2018

Meeting Location: CalEPA, 1001 I St., Training Room 1 (Main Lobby), Sacramento, CA 95814

Meeting Lead: Ed Wong

Note Taker: Heather Holm

What's New in Your World Updates:

Project WET – California Project WET program trained more California K–12 teachers in 2017 workshops than in any of the previous 21 years, but struggling with loss of funding; Brian Brown elected as 2018 Chair of the Project WET USA Coordinators' Advisory Council.