

CALIFORNIA COASTAL COMMISSION

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April 22, 2016

TO: Coastal Commission and Interested Parties

FROM: John Ainsworth, Acting Executive Director
Susan Hansch, Chief Deputy Director
Melanie Wong, Chief, Human Resources
Pamela Wu, Chief, Fiscal & Business Services
Jessica Chan, Fiscal & Business Services Analyst

SUBJECT: **Interagency Agreement with the California Natural Resources Agency to assist with transition to the California State Financial Information System (FI\$Cal Project)** for public hearing and Commission action, Friday, Item 6, May 13, 2016
Commission Hearing

STAFF RECOMMENDATION

Staff recommends that the California Coastal Commission (Commission) authorize the Executive Director or his designee to enter into an interagency agreement with the California Natural Resources Agency for an amount not to exceed \$145,000 to assist with transition to the California State Financial Information System (FI\$Cal Project) for a period of three (3) years with the option to add one (1) additional year.

MOTION

“I move that the Commission authorize the Executive Director to enter into an interagency agreement with the California Natural Resources Agency for an amount not to exceed \$145,000 to assist with transition to the California State Financial Information system (FI\$Cal Project) for a period of three (3) years with the option to add one (1) additional year.”

Staff recommends a **YES** vote.

BACKGROUND

The California Natural Resources Agency (CNRA) has twelve (12) entities (departments, commissions, boards, etc.) that must transition to the new California State Financial Information System commonly referred to as the FI\$Cal Project. Cal Fire will contract with a consultant to provide the Fiscal Business Transformation effort to prepare CNRA entities to meet the

requirements of the FI\$Cal Project, through redesigning of each organization's business processes related to FI\$Cal Financial Management system components.

CONTRACT SPECIFICATIONS

Cal Fire will be responsible for oversight of the consultant contract. CNRA, on behalf of each named entity, will reimburse Cal Fire for actual expenses of services provided by the vendor less Cal Fire's share. CNRA will be reimbursed from each named entity receiving services from the consultant. Participation in this contract is required by CNRA.

The projected start date for this effort is November 12, 2015 or the date the Agreement is signed and approved, through June 30, 2017, with the option to add one (1) additional year.

CONCLUSION

Staff recommends that the Commission authorize the Executive Director or his designee to enter into an interagency agreement for a period of three years with the California Natural Resources Agency to assist with transition to the California State Financial Information System (FI\$Cal Project) for a period of three (3) years with the option to add one (1) additional year.

The motion is on page 1 of this staff report.