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MEMORANDUM

TO: California Coastal Commission Members

cc: Susan Hansch, Chief Deputy
Melanie Wong, Chief, Human Resources
California Coastal Commission

FROM: Pam Derby
CPS Executive Search

DATE: February 3, 2017

SUBJECT: Executive Director Recruitment - Update

During closed session on Friday, January 13, CPS HR presented the Executive Director applicant pool to the Commission. At that time, the Commission chose to invite four candidates to an interview process on Friday, February 10. Since that time, one candidate has withdrawn their candidacy.

The Commission will meet with each of the three remaining candidates for one hour during closed session on February 10. Nine structured questions, agreed upon by the Commission, will be used to query the candidates with two follow-up questions allowed per question. The Commission anticipates possible follow-up interviews with one or more of the candidates prior to the announcement of an appointment.